

**CITY OF MIAMI SPRINGS, FLORIDA**  
**COMPREHENSIVE ANNUAL FINANCIAL REPORT**  
**FISCAL YEAR ENDED SEPTEMBER 30, 2000**

**PREPARED BY**

**THE FINANCE DEPARTMENT**

# CITY OF MIAMI SPRINGS, FLORIDA

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## INTRODUCTORY SECTION

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City of  
**MIAMI SPRINGS**  
Florida

OFFICE OF CITY MANAGER  
201 WESTWARD DRIVE  
MIAMI SPRINGS, FL 33166

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March 14, 2001

The Honorable Mayor John A. Cavalier and  
Members of the City Council  
Miami Springs, Florida 33166

Dear Mayor Cavalier and City Council Members:

It is with great pleasure that I present to you the Comprehensive Annual Financial Report for the City of Miami Springs for the fiscal year ended September 30, 2000. This document and report is required by Section 11.45, Florida State Statutes, and Chapter 10.550 of the Rules of the Auditor General of the State of Florida, and contain audited financial statements, reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the City of Miami Springs. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included. The City's management is fully responsible, in all material respects, for both the accuracy of the data and the completeness of the presentation, including all disclosures and notes. This report has been prepared in conformance with *Generally Accepted Accounting Principles* (GAAP) and standards delineated by the *Government Accounting Standards Board* (GASB).

The Comprehensive Annual Financial Report is presented to you in four sections: (1) Introductory; (2) Financial; (3) Statistical; and (4) Supplementary Auditor's Report. The *Introduction* section includes this transmittal letter, an organizational chart of the City as of the end of the fiscal year, along with a list of officials holding key positions during the reporting period. The *Financial* section of the document includes the report from the independent certified public accountants. Included in this report are the combined general purpose financial statements, notes to the general purpose financial statements, highlighting the key factors of the transactions, which are reported and presented in this document along with more detailed combining and individual fund and account group financial statements and supporting schedules. The *Statistical* section of the report includes selected financial and general information presented in a multi-year format for comparative or trend purposes. The *Supplementary Auditor's Report* section provides comments prepared by the independent certified public accountants, a management letter in compliance with the rules of the Auditor General's Office, as well as the auditor's schedule of findings with the corresponding management responses.

The Comprehensive Annual Financial Report includes all funds and account groups for which the City is financially responsible. In addition, separate *Financial Statements* were prepared to report on the fiscal position of the two pension funds: The General Employees Retirement System and the Police and Firefighters Retirement System. While audited separately, the results of their operations and net value of assets are included in the City's Comprehensive Annual Financial Report for reference. The established criteria for inclusion as a reporting entity is determined on the basis of budgetary or taxing authority and financial interdependency.



## FY 1999-2000 Comprehensive Annual Financial Report

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The City provides a full range of services. Operations include police protection, utility services (water and wastewater) sanitation, storm water, recreation, senior center, and the golf course. Additionally, capital projects, included under the auspices of the City, include the renovation and rehabilitation of the City's wastewater (sewer) system, funded by the 1998 Miami Springs revenue bond issue; and, the comprehensive renovation of the Miami Springs Golf and Country Club, acquired in October 1997 from the City of Miami. The maintenance of sidewalks, city-owned streets, and right-of-ways, along with other tangible infrastructure facilities are managed and performed by the City.

### FINANCIAL INFORMATION

The City Administration is responsible for establishing and maintaining cohesive internal controls and fundamental regulations designed to ensure that the City's assets are protected from loss, theft or misuse, along with providing systematic and substantive controls to protect the fiscal integrity of the organization. The internal control structure is designed to provide reasonable, but not absolute assurance, that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of controls do not exceed the benefit likely to be derived; and, (2) the costs and benefits require routing monitoring and may be subject to occasional modifications by management. As part of the FY 1999-2000 fiscal audit, the organization's independent certified public accountants, Rachlin Cohen & Holtz LLP, prepared a report addressing a series of internal control issues. The findings required that actions be taken by the City's management to continue to ensure the organization's fiscal integrity. Along with prior year recommendation, the City's management has taken proactive responses to the auditor's schedule of findings.

**Budgetary Controls:** The City maintains budgetary controls at a line item level to ensure compliance with legal provisions established in the annual appropriated budget approved and amended by the City Council. These budget procedures are required by Article IX, Section 9.1 of the City's Charter, along with Florida State Statutes Section 200.065. These statutory provisions establish specific procedures to prepare, advertise (notification to the public), implement and amend the City's operating budgets comprised of revenue projection and expenditure estimates.

The level of control at which expenditures cannot legally exceed the appropriated amounts is established at the department level. The City maintains budgetary controls through an encumbrance-fund accounting system which must be included as authorized line item expenditures identified in the amended operating budgets. Outstanding awards for purchased goods or services are recorded as reservations of fund equities in each fund. The first budget amendment of each subsequent fiscal year *reappropriates* those reserved balances, authorizing the continuation of the transaction. The City Manager is authorized to transfer budgeted amounts within the department of any fund; however, all budget revisions which modify or adjust the total expenditure of any given department or division must receive authorization and approval by the City Council; correspondingly implemented by authorizing a resolution amending the operating budget. For management purposes, monthly budget statements are prepared by the Finance Department and distributed to the City Council and department managers for review and analysis of budget-to-actual results.

### GENERAL GOVERNMENT FUNCTIONS

#### Revenues

General fund revenues and other operating sources including operating transfers amounted to \$8,374,948 for the fiscal year ended September 30, 2000. This is a 4.8% increase over the total revenues received and reported for FY 1998-99. The following schedule presents a summary of general fund revenues and other financing sources for the reporting period, their related percentage and the corresponding variance, including the percent change, as a relationship to last fiscal year.



**FY 1999-2000 Comprehensive Annual  
Financial Report**

Total Revenue Sources				
Source	FY 1999-00 Amount	Percent of Total	Increase (Decrease) from FY 98-99	Percent of Increase (Decrease)
Ad Valorem Revenue	4,008,871	47.9	415,377	11.6
Licenses & Permits	397,977	4.8	25,006	6.7
Intergovernmental	1,104,679	13.2	60,510	5.8
Charges for Services	218,598	2.7	(3,529)	(1.6)
Fines & Forfeitures	205,608	2.5	(30,839)	(13.1)
Interest Earnings	175,049	2.1	75,055	75.0
Other Revenues	65,383	.8	(33,428)	(33.9)
Operating Transfer In	2,198,783	26.0	(111,237)	(4.9)
Totals	8,374,948	100.0	396,915	4.8

The single source of general fund revenues with the greatest impact on operation is ad valorem (or property) taxes representing 47.9% of the total general fund operating revenues. Property taxes are based upon assessed values of real, personal and other tangible properties within the jurisdiction of the City of Miami Springs, as calculated by the Miami-Dade County Property Tax Appraiser. This calculation is used as the foundation to determine the projected general fund revenues from ad valorem tax levies. The final value for FY 1999-2000 for real, personal and other tangible properties was \$615,353,829. This final value compares to \$563,018,724 in FY 1998-99, representing a \$52,335,105 ( 9.3%) increase from fiscal year to fiscal year.

*Operating Transfers-in* represents another significant revenue source having an impact on the general fund. This account represents the general fund's receipt of administrative (or management) fees from four of the City's five enterprise funds (water, wastewater/sewer, sanitation and stormwater, and golf course operations). Together the five enterprise funds contribute \$475,000 to the general fund or approximately 5.7% of total general fund service taxes applied to various utility services provided in the City. These services include electricity, telecommunication services, cable television, gas service and water. Other major revenue sources included fees from the issuance of building permits and occupational licenses of which the latter (occupational licenses) are billed in September of each year for renewal on October 1. We find that the proceeds in this category have been constant with no material changes recognized between FY 1998-99 and FY 1999-2000.



# **FY 1999-2000 Comprehensive Annual Financial Report**

## **Expenditures**

General fund expenditures including operating transfers-out totaled \$7,767,001 for the fiscal year ended September 30, 2000. This generates an operating surplus of \$607,947 of revenues over expenditures. The surplus is recorded in the fund's unencumbered/unreserved fund balance and was used to offset operating deficits, which occurred in other funds including the wastewater (sewer) and golf course operating funds. All other surplus funds will be maintained in the City's working capital account to meet fiscal obligations throughout the fiscal year and to meet any unexpected or unforeseen emergencies.

The total expenditures reported for this year represent a 2.1% increase over the total amount disbursed in FY 1998-1999. The following schedule presents a summary of expenditures by category for the year. Please note that the expenditures reflected on this chart exclude outstanding encumbrances at the end of the year as those obligations are recorded in the fund's reserved fund balance account.

Total Expenditures				
Source	Amount	Percent of Total	Increase (Decrease) from FY 1998-99	Percent of Increase (Decrease)
General Government	1,139,880	14.7	(30,884)	(2.7)
Public Safety	3,935,295	50.7	249,147	6.4
Public Works	1,306,267	16.9	(93,885)	(6.7)
Recreation & Culture	743,645	9.5	(66,393)	(9.2)
Other Services	525,564	6.7	294,994	12.8
Operating Trans. Out	116,350	1.5	(199,230)	(6.3)
Totals	7,767,001	100.0	153,749	2.1

*General Government* represents the total expenditures of the overall administrative functions of the City. Included in this category are the departments of Mayor and Council, Office of the City Manager, Office of the City Clerk, Human Resources Department, Finance Department, Office of the City Attorney, Planning and Building, Zoning and Code Enforcement Department. The category of *Public Works* represents the five (5) general fund divisions of the department, administration, streets & streetlights, sidewalks, public property maintenance and the building maintenance divisions. *Recreation and Culture* represents the three (3) divisions of recreation and are combined for reporting purposes: recreation (the division representing the administration and general recreation services provided by the City), pool and tennis. *Other Services* records all transactions which are general in nature, benefiting all departments and divisions of the City including unclassified (or non-departmental) division and bank charge accounts. The category of *Operating Transfers-out* records the general fund's contribution, the Senior Center (special revenue) fund's operation along with other contributions to special projects and funds including the Curtiss Mansion and advances to the hurricane fund awaiting reimbursements from the Federal Emergency Management Agency (FEMA).



## **FY 1999-2000 Comprehensive Annual Financial Report**

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**Special Revenue Funds:** The City has six special revenue funds as of the close of the fiscal year: excise tax fund, local option gas tax fund, senior center operations fund, grant fund, hurricane fund, and the safe neighborhood bond fund. These funds have been established to record proceeds and disbursement for specific sources and whose use is legally restricted.

**Excise Tax Fund** – This fund is used to account for all receipts related to the levies of the public service taxes (PSTs) and franchise fees. These legally obligated charges are levied on telecommunications services (local and long-distance), electricity, gas, fuel and oil services, cable television and private solid waste services. Total revenues recorded for the year are \$565,000 and \$1,163,365 for franchise fees and combined public service taxes respectively.

**Senior Center Fund** – This fund represents the revenues and expenditures related to the day-to-day operations of the senior center. This program is funded by the Older Americans Act, Title II and DC&F funds. The center provides daily hot meals to over 125 participants, along with delivery of meals to homebound residents of the City. Other senior services including health screening, nutritional and education programs, home-shoppers programs and other entertainment and educationally designed programs are offered to resident free of charge or for nominal fees.

**Grant Fund** – This fund reports revenues and expenditures related to City grant awards. Included in this fund are proceeds from the Law Enforcement Block Grant awards and other special planning and rehabilitation awards.

**Hurricane Fund** - This fund was established to create a set of accounts recording all costs associated with hurricanes and other natural disasters. Eligible reimbursements were submitted to the Federal Emergency Management Agency (FEMA) and those not paid at year-end were recorded as an authorized receivable.

**Local Option Gas Tax Fund** – This fund records revenues received by the City as part of the countywide charges applied to all petroleum and petroleum related products sold. The City also reports revenues received from Miami Springs property owners, who have received sidewalk improvement services by the City or a City designated contractor. Expenditures are restricted to street, sidewalk, streetlight or other capital improvement projects and may not include direct labor costs incurred to provide these services.

**General Fixed Assets** – The general fixed assets of the City are those used in the performance of general government functions and exclude the assets of the five enterprise and three internal service funds. In accordance with *Generally Accepted Accounting Principles* for local governments, the City is not required and does not report depreciation on general fixed assets nor does it record the values of capitalized assets such as roads, bridges, curbs, gutters, streets, sidewalks, drainage systems, or other similar assets which are immovable and of value only to the City. Assets are recorded at cost, except donated items, which are recorded at the fair market value of the item at the time of contribution. As of September 30, 2000, the general fixed assets of the City and those specifically identified assets acquired through federal grants or donated revenue amounted to \$6,306,730.

**General Long-Term Debt Account Group** – The general long-term debt account group is a self-balancing group of accounts established to record the value of liabilities arising from accrued benefits including but not limited to vacation and sick leave pay, valued at \$611,270 on 9/30/2000. Additionally, the debt obligation for the City's general obligation (GO bonds, series 1997 and revenue refunding and improvement bonds (revenue), series 1998) are recorded in this group of accounts.

**Enterprise Funds** – The City's enterprise fund operations include, water, wastewater (sewer), sanitation, stormwater, and golf course operations. Each fund is established to finance and account for the acquisition, operations and maintenance of each respective facility, utility services, and related revenue bond debt obligations. The cost of providing these goods and services on a continuing basis is financed through the collection of charges from various users. The comparative data below reflects the net operating income or loss on corresponding operating revenues:



# **FY 1999-2000 Comprehensive Annual Financial Report**

Enterprise Fund Operations				
	Operating Revenues		Net Income (Loss)	
Fund	FY 1998-99	FY 1999-2000	FY 1998-99	FY 1999-2000
Water	1,128,308	1,194,768	73,053	144
Wastewater	3,494,373	3,726,139	(154,940)	(1,866,409)
Sanitation	1,612,191	1,656,835	(254,598)	(16,211)
Stormwater	252,956	245,043	(4,683)	38,074
Golf Course	1,269,383	1,365,705	(3,487,676)	(426,553)
'98 Utility Bonds	0	0	429,760	1,751,434
Memo Totals	7,757,211	8,188,490	(406,190)	(519,521)

**Debt Administration** – The City's outstanding long term debt obligations consist of two tax-exempt bond instruments: the general obligation bond, series 1997 and the revenue refunding and improvement bonds, series 1998 (refunding the previously recorded utility revenue bond, series 1994). The face value for each bond on September 30, 2000 was \$4,685,000 and \$10,830,000 for the general obligation revenue refunding and improvement bonds respectively.

## **FIDUCIARY OPERATIONS**

**Pension Trust Funds** – The City administers two independent retirement systems: The Miami Springs General Employees Retirement System and the Miami Springs Police and Firefighters Retirement System. Both are independently audited, but for reporting purposes, they are incorporated into the City's Comprehensive Annual Financial Report for information purposes.

## **RISK AND LIABILITY MANAGEMENT**

Incorporated as an integrated function in the City's finance department is, risk management which includes the management and oversight of all City liability coverage, workers compensation fees, health and health related benefits for the City's employees, dependents and participating retirees. As internal service funds, revenues to support such funds' obligations are derived from transfers-in from other City funds, departments and divisions based upon an allocation schedule calculated by the administration.

**Liability Insurance Internal Service Fund** – This fund accounts for premiums, administrative costs and other processing fees including payments for comprehensive and general liability, bonding, riders, automobile premiums, and property and casualty coverage along with workers compensation premiums. Total contributions into the fund were \$444,921.



## **FY 1999-2000 Comprehensive Annual Financial Report**

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**Group Health Insurance Expendable Trust Fund** – This trust fund represents the mechanism to record the City's contributions and withholdings from employees for dependent coverage; and, correspondingly, disbursement of monthly premium costs to the City's health care providers.

### **CASH MANAGEMENT AND TREASURY**

The City of Miami Springs is fully charged with the security of the City funds and assets with the goal of maximizing returns on surplus or idle cash. Cash management policies are clearly identified in the adopted budget documents along with regulations defined by State statutes. The City's primary investment instruments are overnight repurchase and reverse repurchase agreements, certificates of deposit, treasury notes, state board of administration (SBA) funds, commercial paper and bankers acceptance notes. The principal focus of cash management is to ensure the safety of the City's cash while maximizing our return on each investment. No investment is made for any commitment period exceeding six months.

### **ECONOMIC CONDITION AND OUTLOOK**

The City of Miami Springs is located in Southeast Florida, Miami-Dade County, immediately north and bordering the Miami International Airport. The City, primarily residential in nature, is 2.8 square miles with approximately 14,000 full-time residents. The southern-most area of the City, located along the 36<sup>th</sup> Street business corridor, is commercial in nature with hotels, restaurants and office complexes. These facilities primarily service the airport and support industries related to the facility and its employees.

The City has just completed improvements in excess of \$1,500,000 at the Miami Springs Golf and Country Club. The renovated facility is expected to produce sufficient revenue to be a self-supporting entity in a year or two.

The repair phase of the sewer system renovation program is on-going and the \$1,000,000 by-pass manifold system has been completed. These repairs will reduce the operating deficit and help fund the renewal and replacement programs of the system and help pay the principal and interest on the bond debt.

During the past year, four flight training simulator facilities became fully operational, making Miami Springs the virtual flight training center of the world. Two facilities are located within the City limits: Airbus and Pan Am, while two are located just outside our borders: Flight Safety Boeing and Aero Systems. These 54 simulators provide up to 330,000 training hours a year and require 150,000 hotel room nights a year. The economic ripple effect on the local economy is estimated to be in excess of \$100,000,000. Two new hotels plus three renovated hotels in the same chain near these facilities are benefiting substantially from their presence, not to mention the restaurants in the area.

During the past year the City hired three consulting firms to develop a Master Plan, an Economic and Marketing Plan and a Traffic and Transportation Plan for \$200,000 as part of the Downtown Revitalization Project. The City received a grant of \$750,000 from the Florida Legislature to fund the beginning of the project. Implementation will begin in 2001. The City also received a \$500,000 grant from the Legislature to complete a City-wide bike path program.

## **FY 1999-2000 Comprehensive Annual Financial Report**

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### **OTHER INFORMATION**

**Independent Audit** – The State of Florida statutes require that annual audits of the City's financial statements, accounts and records be performed by external auditors. The City continues to use the services of the certified public accounting firm of Rachlin Cohen & Holtz LLP, without whom this report could not have been completed. Their attention to detail and accuracy related to the information contained in this report affirms the professional standards to which the firm adheres and demonstrates to the clients and the individuals reading this report. In addition to meeting the specified state requirements, this audit was prepared and presented with the requirements set forth in OMB Circular A-128 and General Accepted Auditing Standards.

**Acknowledgement** – The preparation of the Comprehensive Annual Financial Report demonstrates the professional commitment of the Finance Director and his staff to ensure that accurate information is provided to the City Council, administration and investors. We also want to thank the auditing team from Rachlin Cohen & Holtz LLP for the many hours and assistance provided to the City during the preparation of this report. As a result of the City's new growth and redevelopment programs throughout the City, the annual report requires considerably more analysis and compilation of data. Without the help of a qualified auditing firm, the information produced would lack creditability. This report, however, reflects the changes that have developed during the year.

As we proceed into the new millennium, the administration is eager to accept the new challenges in front of us. In the spirit of mutual cooperation, we look forward to working together, developing new technologies to improve the quality of life for our residents and businesses throughout the City.

Respectfully submitted,  
The City of Miami Springs

Frank R. Spence  
City Manager

Charles G. Marshall  
Finance Director

FRS:CGM  
Attachment



SEPTEMBER 30, 2000

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Miami Springs,  
Florida

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
September 30, 1999

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

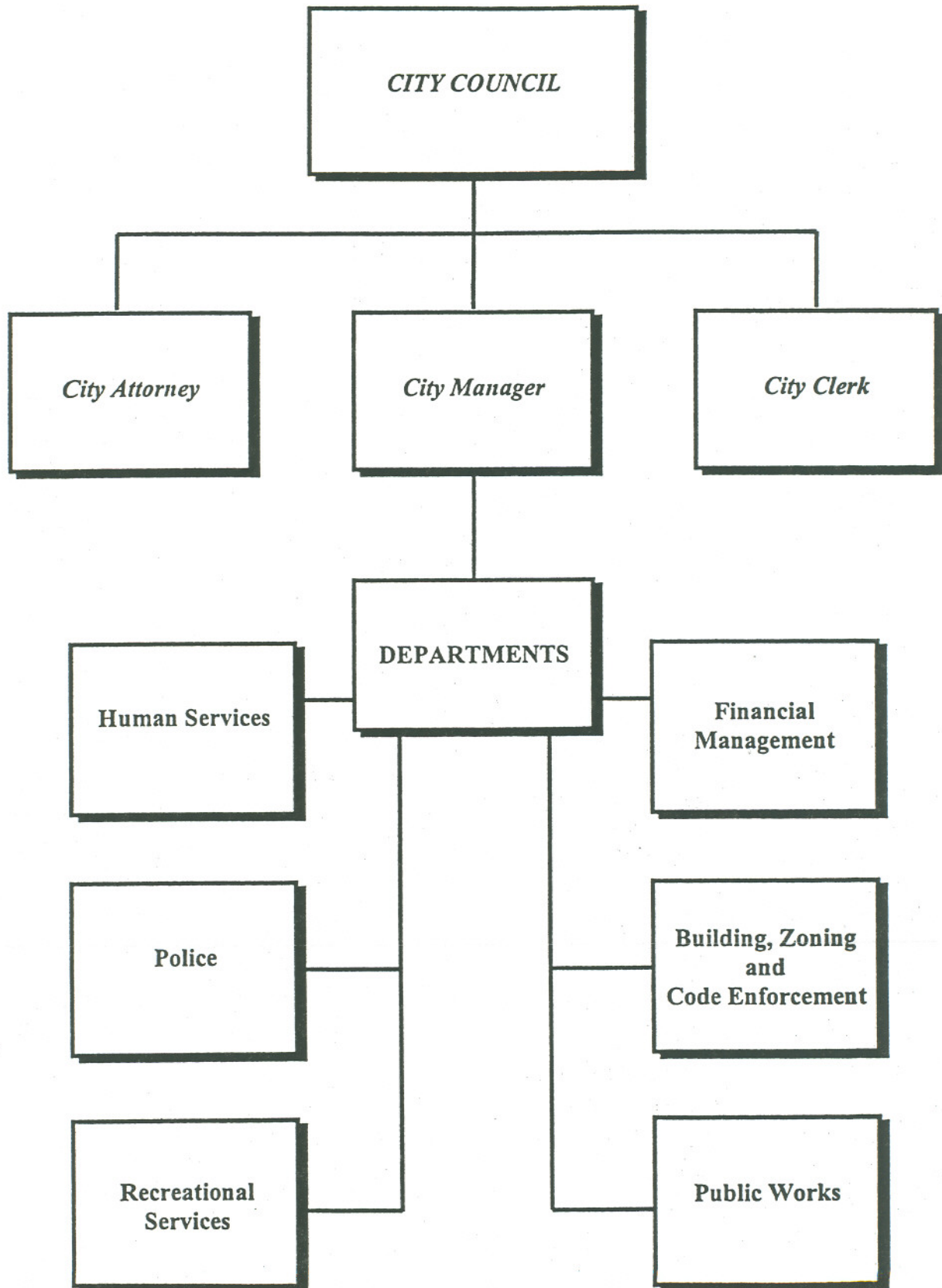


*Anne Spray Kinney*  
President

*Jeffrey L. Essler*  
Executive Director

# CITY OF MIAMI SPRINGS, FLORIDA

## ORGANIZATION CHART





# CITY OF MIAMI SPRINGS, FLORIDA

## *Council-Manager Form of Government*

SEPTEMBER 30, 2000

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### *CITY COUNCIL*

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Mayor

Vice - Mayor

Council Member

Council Member

Council Member

John A. Cavalier, Jr.

Eric Elza

Richard Wheeler

Yvonne Orr

Helen Gannon

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### *ADMINISTRATION*

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City Manager

Assistant City Manager

Finance Director

City Attorney

Assistant City Attorney

City Clerk

City Planner

Police Chief

Personnel Director

Chief Building Official

Public Works Director

Social Services Director

Frank R. Spence

James R. Borgmann

Charles G. Marshall

Albert Weintraub, Esq.

Jan K. Seiden, Esq.

Magali Valls

Stephen M. Johnson

Gene Duffy

Loretta M. Boucher

Michael Sprovero

Maria Davis

Karen Rosson

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## **FINANCIAL SECTION**

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**REPORT OF INDEPENDENT  
CERTIFIED PUBLIC ACCOUNTANTS**

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Rachlin Cohen & Holtz LLP  
Certified Public Accountants & Consultants

## REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida

We have audited the general purpose financial statements of the City of Miami Springs, Florida (the City) as of September 30, 2000 and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City as of September 30, 2000, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report dated January 25, 2001 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provision of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the report in considering the results of the audit.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining, individual fund and account group statements and schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City. Similarly, the accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.





Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida  
Page Two

The information shown in the statistical section listed in the table of contents has not been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, accordingly, we express no opinion thereon.

*Rachlin Cohen & Holtz LLP*

Miami, Florida  
January 25, 2001

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## **GENERAL PURPOSE FINANCIAL STATEMENTS**

### **(Combined Statements - Overview)**

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The financial statements in this section provide an overview and broad perspective of the financial position and results of operations of the City at the fund type and account group level. They serve as an introduction to individual statements and schedules that follow in subsequent sections.



# CITY OF MIAMI SPRINGS, FLORIDA

## COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS

SEPTEMBER 30, 2000

	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Type	Account Groups		Totals
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long-Term Debt	(Memorandum Only)
<b>ASSETS AND OTHER DEBITS</b>										
Cash and cash equivalents	\$ 1,129,760	\$ 356,997	\$ 115,822	\$ 51,115	\$ 441,426	\$ 108,448	\$ 2,579,540	\$ -	\$ -	\$ 4,783,108
Investments	-	-	-	-	-	-	27,705,880	-	-	27,705,880
Receivables:										
Accounts	206,052	210,789	-	-	855,287	4,288	4,115	-	-	1,280,531
Assessments	-	-	-	-	4,920	-	-	-	-	4,920
Accrued interest and dividends	-	-	-	-	-	-	329,646	-	-	329,646
Due from other funds	2,525,712	31,570	-	-	667,842	84,280	3,353	-	-	3,312,757
Due from broker on unsettled trades	-	-	-	-	-	-	2,265,000	-	-	2,265,000
Inventories	11,151	-	-	-	119,995	127,033	-	-	-	258,179
Restricted assets:										
Cash and cash equivalents	-	-	-	-	1,208,400	-	-	-	-	1,208,400
Deferred charges	-	-	-	72,831	565,309	-	-	-	-	638,140
Other assets	-	-	-	2,963	-	-	1,853	-	-	4,816
Fixed assets, net	-	-	-	-	16,250,323	504,231	-	6,306,730	-	23,061,284
Amount available in debt service fund	-	-	-	-	-	-	-	-	115,822	115,822
Amount to be provided for retirement for general long-term debt	-	-	-	-	-	-	-	-	4,569,178	4,569,178
Amount to be provided for payment for accrued vacation and sick pay benefits	-	-	-	-	-	-	-	-	611,270	611,270
<b>Total assets and other debits</b>	<b>\$ 3,872,675</b>	<b>\$ 599,356</b>	<b>\$ 115,822</b>	<b>\$ 126,909</b>	<b>\$ 20,113,502</b>	<b>\$ 828,280</b>	<b>\$ 32,889,387</b>	<b>\$ 6,306,730</b>	<b>\$ 5,296,270</b>	<b>\$ 70,148,931</b>

(Continued)

See notes to general purpose financial statements.

# CITY OF MIAMI SPRINGS, FLORIDA

## COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS (Continued)

SEPTEMBER 30, 2000

LIABILITIES, EQUITY AND OTHER CREDITS	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Type	Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities:										
Accounts payable	\$ 92,451	\$ -	\$ -	\$ 6,549	\$ 1,342,357	\$ 19,046	\$ 1,956	\$ -	\$ -	\$ 1,462,359
Accrued liabilities	416,933	15,813	-	-	279,947	25,804	-	-	-	738,497
Due to other funds	31,570	129,058	-	-	2,780,745	365,282	6,102	-	-	3,312,757
Due to broker for unsettled trades	-	-	-	-	-	-	62,744	-	-	62,744
Deferred revenues	16,101	63,837	-	-	-	-	-	-	-	79,938
Payable from restricted assets:										
Current portion of bonds payable	-	-	-	-	320,000	-	-	-	-	320,000
Other liabilities	-	-	-	-	55,521	-	-	-	-	55,521
Customer deposits	7,920	-	-	-	331,094	-	-	-	-	339,014
Revenue bonds payable	-	-	-	-	10,510,000	-	-	-	-	10,510,000
General obligation bonds	-	-	-	-	-	-	-	-	4,685,000	4,685,000
Accrued vacation and sick pay benefits	-	-	-	-	-	-	-	-	611,270	611,270
Total liabilities	564,975	208,708	-	6,549	15,619,664	410,132	70,802	-	5,296,270	22,177,100
Equity and other credits:										
Contributed capital	-	-	-	-	4,584,836	-	-	-	-	4,584,836
Investment in general fixed assets	-	-	-	-	-	-	-	6,306,730	-	6,306,730
Retained earnings (deficit):										
Reserved for debt service	-	-	-	-	834,750	-	-	-	-	834,750
Unreserved (deficit)	-	-	-	-	(925,748)	418,148	-	-	-	(507,600)
Fund balances:										
Reserved for encumbrances	255,743	202,928	-	-	-	-	34,140	-	-	492,811
Reserved for inventories	11,151	-	-	-	-	-	-	-	-	11,151
Reserved for debt service	-	-	115,822	-	-	-	-	-	-	115,822
Reserved for employees pension benefits	-	-	-	-	-	-	30,856,144	-	-	30,856,144
Reserved for renovation of golf course and country club	-	-	-	59,980	-	-	-	-	-	59,980
Unreserved, undesignated	3,040,806	187,720	-	60,380	-	-	1,928,301	-	-	5,217,207
Total equity and other credits	3,307,700	390,648	115,822	120,360	4,493,838	418,148	32,818,585	6,306,730	-	47,971,831
Total liabilities, equity and other credits	\$ 3,872,675	\$ 599,356	\$ 115,822	\$ 126,909	\$ 20,113,502	\$ 828,280	\$ 32,889,387	\$ 6,306,730	\$ 5,296,270	\$ 70,148,931

See notes to general purpose financial statements.



COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	Governmental Fund Types				Fiduciary Fund Type	Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Expendable Trusts</u>	
Revenues:						
Taxes	\$ 4,008,871	\$ 2,135,305	\$ 452,612	\$ -	\$ -	\$ 6,596,788
Licenses and permits	397,977	-	-	-	-	397,977
Intergovernmental	1,104,679	352,650	-	18,363	-	1,475,692
Charges for services	218,598	34,260	-	-	-	252,858
Fines and forfeitures	205,608	-	-	-	1,306,696	1,512,304
Interest	175,049	-	-	8,904	-	183,953
Miscellaneous	65,383	-	-	-	6,749	72,132
Total revenues	<u>6,176,165</u>	<u>2,522,215</u>	<u>452,612</u>	<u>27,267</u>	<u>1,313,445</u>	<u>10,491,704</u>
Expenditures:						
Current:						
General government	1,139,880	792,822	-	19,496	-	1,952,198
Public safety	3,935,295	-	-	-	-	3,935,295
Public works	1,306,267	-	-	-	-	1,306,267
Recreation and culture	743,645	-	-	-	-	743,645
Non-departmental	389,935	-	4,175	-	-	394,110
Education and training	-	-	-	-	81,081	81,081
Capital outlay	135,629	-	-	-	37,581	173,210
Debt service:						
Principal	-	-	160,000	-	-	160,000
Interest	-	-	235,267	15,432	-	250,699
Total expenditures	<u>7,650,651</u>	<u>792,822</u>	<u>399,442</u>	<u>34,928</u>	<u>118,662</u>	<u>8,996,505</u>
Excess (deficiency) of revenues over expenditures	<u>(1,474,486)</u>	<u>1,729,393</u>	<u>53,170</u>	<u>(7,661)</u>	<u>1,194,783</u>	<u>1,495,199</u>
Other financing sources (uses):						
Operating transfers in	2,198,783	116,350	-	-	-	2,315,133
Operating transfers out	<u>(116,350)</u>	<u>(1,723,783)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,840,133)</u>
Total other financing sources (uses)	<u>2,082,433</u>	<u>(1,607,433)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>475,000</u>
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	607,947	121,960	53,170	(7,661)	1,194,783	1,970,199
Fund balances, beginning	2,913,337	268,688	62,652	450,946	767,658	4,463,281
Transfer of golf course improvements	-	-	-	(202,494)	-	(202,494)
Residual equity transfer in	121,244	-	-	-	-	121,244
Residual equity transfer out	<u>(334,828)</u>	<u>-</u>	<u>-</u>	<u>(120,431)</u>	<u>-</u>	<u>(455,259)</u>
Fund balances, ending	<u>\$ 3,307,700</u>	<u>\$ 390,648</u>	<u>\$ 115,822</u>	<u>\$ 120,360</u>	<u>\$ 1,962,441</u>	<u>\$ 5,896,971</u>

See notes to general purpose financial statements.

# CITY OF MIAMI SPRINGS, FLORIDA

## COMBINED STATEMENT OF REVENUES AND EXPENDITURES BUDGET AND ACTUAL - ALL BUDGETED GOVERNMENTAL FUND TYPES

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>General Fund</u>			<u>Annually Budgeted Special Revenue Funds</u>			<u>Debt Service Fund</u>		
	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b>Revenues:</b>									
Taxes	\$ 4,028,068	\$ 4,008,871	\$ (19,197)	\$ 1,926,170	\$ 2,135,305	\$ 209,135	\$ 448,253	\$ 452,612	\$ 4,359
Licenses and permits	423,650	397,977	(25,673)	-	-	-	-	-	-
Intergovernmental	1,073,687	1,104,679	30,992	135,522	116,882	(18,640)	-	-	-
Charges for services	245,819	218,598	(27,221)	10,200	34,260	24,060	-	-	-
Fines and forfeitures	193,166	205,608	12,442	-	-	-	-	-	-
Interest	111,450	175,049	63,599	-	-	-	-	-	-
Miscellaneous	310,115	65,383	(244,732)	-	-	-	-	-	-
Total revenues	<u>6,385,955</u>	<u>6,176,165</u>	<u>(209,790)</u>	<u>2,071,892</u>	<u>2,286,447</u>	<u>214,555</u>	<u>448,253</u>	<u>452,612</u>	<u>4,359</u>
<b>Expenditures:</b>									
Current:									
General government	1,215,678	1,139,880	75,798	-	-	-	52,986	-	52,986
Public safety	3,995,030	3,935,295	59,735	-	-	-	-	-	-
Public works	1,478,653	1,306,267	172,386	-	-	-	-	-	-
Recreation and culture	970,602	743,645	226,957	-	-	-	-	-	-
Non-departmental	494,948	389,935	105,013	711,932	507,109	204,823	-	4,175	(4,175)
Capital outlay	174,694	135,629	39,065	-	-	-	-	-	-
Debt service:									
Principal	-	-	-	-	-	-	160,000	160,000	-
Interest	-	-	-	-	-	-	235,267	235,267	-
Total expenditures	<u>8,329,605</u>	<u>7,650,651</u>	<u>678,954</u>	<u>711,932</u>	<u>507,109</u>	<u>204,823</u>	<u>448,253</u>	<u>399,442</u>	<u>48,811</u>
Excess (deficiency) of revenues over expenditures	<u>(1,943,650)</u>	<u>(1,474,486)</u>	<u>469,164</u>	<u>1,359,960</u>	<u>1,779,338</u>	<u>419,378</u>	<u>-</u>	<u>53,170</u>	<u>53,170</u>
<b>Other financing sources (uses):</b>									
Operating transfers in	2,060,000	2,198,783	138,783	116,350	116,350	-	-	-	-
Operating transfers out	(116,350)	(116,350)	-	(1,585,000)	(1,723,783)	(138,783)	-	-	-
Appropriation of prior year fund balance	-	-	-	108,690	-	(108,690)	-	-	-
Total other financing sources (uses)	<u>1,943,650</u>	<u>2,082,433</u>	<u>138,783</u>	<u>(1,359,960)</u>	<u>(1,607,433)</u>	<u>(247,473)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues over expenditures and other financing sources (uses)	<u>\$ -</u>	<u>\$ 607,947</u>	<u>\$ 607,947</u>	<u>\$ -</u>	<u>\$ 171,905</u>	<u>\$ 171,905</u>	<u>\$ -</u>	<u>\$ 53,170</u>	<u>\$ 53,170</u>

See notes to general purpose financial statements.



COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
RETAINED EARNINGS (DEFICIT) - ALL PROPRIETARY FUND TYPES

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Proprietary Fund Types</u>		<u>Totals</u>
	<u>Enterprise</u>	<u>Internal Service</u>	<u>(Memorandum Only)</u>
Operating revenues:			
Charges for services	\$ 8,188,490	\$ 1,260,631	\$ 9,449,121
Miscellaneous	-	25,128	25,128
Total operating revenues	<u>8,188,490</u>	<u>1,285,759</u>	<u>9,474,249</u>
Operating expenses:			
Operating expenses	1,835,667	-	1,835,667
Personnel services	1,730,407	196,716	1,927,123
Water and disposal costs	3,483,449	-	3,483,449
Cost of services	-	906,454	906,454
Depreciation and amortization	927,789	100,395	1,028,184
Miscellaneous	3,785	-	3,785
Total operating expenses	<u>7,981,097</u>	<u>1,203,565</u>	<u>9,184,662</u>
Operating income	<u>207,393</u>	<u>82,194</u>	<u>289,587</u>
Non-operating revenues (expenses):			
Interest income	110,767	-	110,767
Interest expense	(362,681)	-	(362,681)
Total non-operating expenses	<u>(251,914)</u>	<u>-</u>	<u>(251,914)</u>
Income (loss) before operating transfers	<u>(44,521)</u>	<u>82,194</u>	<u>37,673</u>
Operating transfers in	1,952,829	-	1,952,829
Operating transfers out	<u>(2,427,829)</u>	<u>-</u>	<u>(2,427,829)</u>
Operating transfers, net	<u>(475,000)</u>	<u>-</u>	<u>(475,000)</u>
Net income (loss)	(519,521)	82,194	(437,327)
Retained earnings (deficit), beginning	(171,438)	336,767	165,329
Residual equity transfer in	334,828	459,276	794,104
Residual equity transfer out	-	(460,089)	(460,089)
Add depreciation on contributed assets	<u>265,133</u>	<u>-</u>	<u>265,133</u>
Retained earnings (deficit), ending	<u>\$ (90,998)</u>	<u>\$ 418,148</u>	<u>\$ 327,150</u>

See notes to general purpose financial statements.

# CITY OF MIAMI SPRINGS, FLORIDA

## COMBINED STATEMENT OF CASH FLOWS

### ALL PROPRIETARY FUND TYPES

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Proprietary Fund Types</u>		<u>Totals</u>
	<u>Enterprise</u>	<u>Internal Service</u>	<u>(Memorandum Only)</u>
Cash flows from operating activities:			
Operating income	\$ 207,393	\$ 82,194	\$ 289,587
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation and amortization	927,789	100,395	1,028,184
Provision for uncollectibles	(16,948)	-	(16,948)
Changes in operating assets and liabilities:			
(Increase) decrease in:			
Accounts receivable	(53,675)	27,515	(26,160)
Due from other funds	469,275	686,660	1,155,935
Inventories	(49,653)	(18,372)	(68,025)
Other	-	100,303	100,303
Increase (decrease) in:			
Accounts payable	568,421	11,474	579,895
Accrued liabilities	106,574	5,796	112,370
Due to other funds	(1,226,458)	(585,445)	(1,811,903)
Customer deposits	2,655	-	2,655
Other liabilities	19,666	-	19,666
Net cash provided by operating activities	<u>955,039</u>	<u>410,520</u>	<u>1,345,893</u>
Cash flows from non-capital financing activities:			
Operating transfers in	1,952,829	-	1,952,829
Operating transfers out	(2,427,829)	-	(2,427,829)
Residual equity transfers in	334,828	459,276	794,104
Residual equity transfers out	-	(460,089)	(460,089)
Net cash used in non-capital financing activities	<u>(140,172)</u>	<u>(813)</u>	<u>(140,985)</u>
Cash flows from capital and related financing activities:			
Capital expenditures	(2,153,654)	(339,432)	(2,493,086)
Principal payments on debt	(310,000)	-	(310,000)
Interest paid	(362,681)	-	(362,681)
Net cash used in capital and related financing activities	<u>(2,826,335)</u>	<u>(339,432)</u>	<u>(3,165,767)</u>
Cash flows from investing activities:			
Interest received	110,767	-	110,767
Net cash provided by investing activities	<u>110,767</u>	<u>-</u>	<u>110,767</u>
Increase (decrease) in cash and cash equivalents	(1,900,701)	70,275	(1,830,426)
Cash and cash equivalents, beginning (including restricted cash and cash equivalents of \$2,976,917)	<u>3,550,527</u>	<u>38,173</u>	<u>3,588,700</u>
Cash and cash equivalents, ending (including restricted cash and cash equivalents of \$1,208,400)	<u>\$ 1,649,826</u>	<u>\$ 108,448</u>	<u>\$ 1,758,274</u>

See notes to general purpose financial statements.



## CITY OF MIAMI SPRINGS, FLORIDA

COMBINED STATEMENT OF CHANGES IN PLAN NET ASSETS  
PENSION TRUST FUNDS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

## ADDITIONS

## Contributions:

Employer	\$ 121,666
Employee	242,347
State	41,901
Total contributions	<u>405,914</u>

## Investment income:

Investment earnings	2,520,044
Less investment expenses	<u>150,667</u>
Net investment income	<u>2,369,377</u>
Total additions	<u>2,775,291</u>

## DEDUCTIONS

Benefit payments	616,653
Refunds	62,614
Administrative expenses	<u>126,387</u>
Total deductions	<u>805,654</u>

Net increase	1,969,637
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## Net assets held in trust for pension benefits:

Beginning of year	<u>28,886,507</u>
End of year	<u>\$ 30,856,144</u>

See notes to general purpose financial statements.

# CITY OF MIAMI SPRINGS, FLORIDA

## COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS (Continued)

SEPTEMBER 30, 2000

LIABILITIES, EQUITY AND OTHER CREDITS	Governmental Fund Types				Proprietary Fund Types		Fiduciary Fund Type	Account Groups		Totals
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long-Term Debt	(Memorandum Only)
<b>Liabilities:</b>										
Accounts payable	\$ 92,451	\$ -	\$ -	\$ 6,549	\$ 1,342,357	\$ 19,046	\$ 1,956	\$ -	\$ -	\$ 1,462,359
Accrued liabilities	416,933	15,813	-	-	279,947	25,804	-	-	-	738,497
Due to other funds	31,570	129,058	-	-	2,780,745	365,282	6,102	-	-	3,312,757
Due to broker for unsettled trades	-	-	-	-	-	-	62,744	-	-	62,744
Deferred revenues	16,101	63,837	-	-	-	-	-	-	-	79,938
Payable from restricted assets:										
Current portion of bonds payable	-	-	-	-	320,000	-	-	-	-	320,000
Other liabilities	-	-	-	-	55,521	-	-	-	-	55,521
Customer deposits	7,920	-	-	-	331,094	-	-	-	-	339,014
Revenue bonds payable	-	-	-	-	10,510,000	-	-	-	-	10,510,000
General obligation bonds	-	-	-	-	-	-	-	-	4,685,000	4,685,000
Accrued vacation and sick pay benefits	-	-	-	-	-	-	-	-	611,270	611,270
<b>Total liabilities</b>	<b>564,975</b>	<b>208,708</b>	<b>-</b>	<b>6,549</b>	<b>15,619,664</b>	<b>410,132</b>	<b>70,802</b>	<b>-</b>	<b>5,296,270</b>	<b>22,177,100</b>
<b>Equity and other credits:</b>										
Contributed capital	-	-	-	-	4,584,836	-	-	-	-	4,584,836
Investment in general fixed assets	-	-	-	-	-	-	-	6,306,730	-	6,306,730
Retained earnings (deficit):										
Reserved for debt service	-	-	-	-	834,750	-	-	-	-	834,750
Unreserved (deficit)	-	-	-	-	(925,748)	418,148	-	-	-	(507,600)
<b>Fund balances:</b>										
Reserved for encumbrances	255,743	202,928	-	-	-	-	34,140	-	-	492,811
Reserved for inventories	11,151	-	-	-	-	-	-	-	-	11,151
Reserved for debt service	-	-	115,822	-	-	-	-	-	-	115,822
Reserved for employees pension benefits	-	-	-	-	-	-	30,856,144	-	-	30,856,144
Reserved for renovation of golf course and country club	-	-	-	59,980	-	-	-	-	-	59,980
Unreserved, undesignated	3,040,806	187,720	-	60,380	-	-	1,928,301	-	-	5,217,207
<b>Total equity and other credits</b>	<b>3,307,700</b>	<b>390,648</b>	<b>115,822</b>	<b>120,360</b>	<b>4,493,838</b>	<b>418,148</b>	<b>32,818,585</b>	<b>6,306,730</b>	<b>-</b>	<b>47,971,831</b>
<b>Total liabilities, equity and other credits</b>	<b>\$ 3,872,675</b>	<b>\$ 599,356</b>	<b>\$ 115,822</b>	<b>\$ 126,909</b>	<b>\$ 20,113,502</b>	<b>\$ 828,280</b>	<b>\$ 32,889,387</b>	<b>\$ 6,306,730</b>	<b>\$ 5,296,270</b>	<b>\$ 70,148,931</b>

See notes to general purpose financial statements.



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**NOTES TO GENERAL PURPOSE  
FINANCIAL STATEMENTS**

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# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Miami Springs (the City) is a political subdivision of the State of Florida. The City, which was incorporated in 1926, is located in Miami-Dade County. The City operates under a Council-Manager form of government. In addition to public safety, general government, recreation and public works services provided to its residents, the City operates water, sewer sanitation and stormwater utilities and maintains various trust and agency funds in a fiduciary capacity. The City does not provide educational, fire or hospital facilities. Those services are provided by the Miami-Dade County School Board and Miami-Dade County, respectively.

The general purpose financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

#### 1. Financial Reporting Entity

The financial statements were prepared in accordance with GASB Statement No. 14, *The Financial Reporting Entity*, which establishes standards for defining and reporting on the financial reporting entity. The definition of the financial reporting entity is based upon the concept that elected officials are accountable to their constituents for their actions. One of the objectives of financial reporting is to provide users of financial statements with a basis for assessing the accountability of the elected officials. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The City is financially accountable for a component unit if it appoints a voting majority of the organization's governing board and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the City. Based upon the application of these criteria, there were no organizations that met the criteria described above.

#### 2. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the City are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 2. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

The City has the following fund types and account groups:

##### **Governmental Fund Types**

*Governmental funds* are used to account for the City's general governmental activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers all revenues available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Taxes, intergovernmental revenue, licenses and interest are susceptible to accrual. Sales taxes collected and held by the state at fiscal year end on behalf of the City are also recognized as revenue. Other receipts and fees become measurable and available when cash is received by the City and recognized as revenue at that time.

The *general fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. Resources are derived primarily from property and utility taxes and intergovernmental revenues. Expenditures are incurred to provide general government, public safety, public works, and recreation services.

The *special revenue funds* are used to account for revenues from specific taxes or other revenue sources that are designated to finance particular functions or activities in accordance with administrative requirements. The City has six special revenue funds: the Excise Tax Fund, Local Option Gas Tax Fund, Senior Center Fund, Grants Fund, Safe Neighborhoods Park Bond Fund and Hurricane Fund.

The *debt service fund* accounts for the servicing of general long-term debt not being financed by proprietary funds. The City maintains one debt service fund.

The *capital projects funds* account for the acquisition of equipment and construction of major capital projects not being financed by proprietary funds. The City has two capital projects funds: the Capital Improvements Fund and the 1997 Series General Obligations Debt Fund.



NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS  
(Continued)

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## 2. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

## Governmental Fund Types (Continued)

## Proprietary Fund Types

*Proprietary funds* are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The City applies all applicable Financial Accounting Standards Board (FASB) statements issued on or before November 30, 1989 except those that are contradicted by a Governmental Accounting Standards Board (GASB) pronouncement in accounting and reporting for its proprietary operations. The proprietary funds include the following fund types:

The *enterprise funds* are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is for user charges to cover the costs of providing the services. The City has six enterprise funds: the Water Fund, Sewer Fund, Sanitation Fund, Stormwater Fund, Golf Course Operations Fund and 1998 Utility Refunding Bond Fund.

The *internal service funds* are used to account for the financing of goods or services provided by one department to other departments of the City, on a cost reimbursement basis. The City has four internal service funds: the Fleet Maintenance Fund, Group Health Insurance, Computers and Telecommunications Fund and Liability Insurance Fund.

## Fiduciary Fund Type

*Fiduciary funds* account for assets held by the City in a trustee capacity or as an agent on behalf of others. Trust funds account for assets held by the City under the terms of a formal trust agreement. Fiduciary funds include the following:

The *expendable trust fund* is accounted for in essentially the same manner as the governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds account for assets where both the principal and interest may be spent. The City has four expendable trust funds: the Criminal Justice Trust, Law Enforcement Trust, Miami Springs Recreation Trust and Police Trust.

The *pension trust funds* are accounted for in essentially the same manner as proprietary funds, using the same measurement focus and basis of accounting. The City has the following pension trust funds: General Employees and the Police and Firefighters Retirement Plans.

*Agency funds* are custodial in nature and do not present results of operations or have a measurement focus. Agency funds are accounted for using the modified accrual basis of accounting. This fund is used to account for assets that the City holds for others in an agency capacity. The City has one agency fund: the General Agency Fund.



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 3. Budgets And Budgetary Accounting

Annual appropriated budgets are adopted for the general fund and for three of the six special revenue funds and the debt service fund. The budget allocations among the various organizational units are included in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances -Budget and Actual.

The City follows these procedures in establishing the budgetary data reflected in the financial statements.

- (a) The City Manager submits to the Council a proposed operating budget for the ensuing fiscal year. The operating budget includes proposed revenues and expenditures with an explanation regarding each expenditure that is not of a routine nature.
- (b) Public hearings are conducted to obtain taxpayer comments.
- (c) Prior to October 1, the budget is legally enacted through passage of a resolution.
- (d) The City Council, by motion, may make supplemental appropriations for the year up to the amount of revenues in excess of those estimated. However, there were supplemental appropriations totaling approximately \$77,000 during fiscal year 2000.
- (e) Formal budgetary integration is employed as a management control device during the year for the general fund and special revenue funds.
- (f) Budgets for the general fund, the excise tax, local option gas tax and senior center special revenue funds and the debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP).
- (g) The City Manager is authorized to transfer part or all of an unencumbered appropriation balance within departments within a fund; however, any revisions that alter the total appropriations of any department or fund must be approved by the City Council. The classification detail at which expenditures may not legally exceed appropriations is at the department level.
- (h) Unencumbered appropriations lapse at fiscal year end. Unencumbered amounts are reappropriated in the following year's budget.
- (i) Budgeted amounts are as originally adopted or as amended. Individual type amendments were not material in relation to the original appropriations.
- (j) Budget/GAAP Reconciliation – Special Revenue Funds

Excess of revenues over expenditures and other financing uses (GAAP	\$121,960
Funds not budgeted	<u>49,945</u>
Excess of revenues over expenditures and other financing uses	<u>\$171,905</u>

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 3. Budgets And Budgetary Accounting (Continued)

##### (k) Excess of Expenditures over Appropriations

For the fiscal year ended September 30, 2000, expenditures exceeded appropriations in the Senior Center Special Revenue Fund by \$5,772.

#### 4. Pooled Cash and Cash Equivalents

The City maintains a pooled cash account for all funds except the pension trust funds. This enables the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Cash and cash equivalents represents the amount owned by each fund of the City. Cash and investments held in the City's pension trust funds are managed by trustees. Such amounts are reported separately on the Combined Balance Sheet -All Fund Types and Account Groups.

Cash and cash equivalents, which are cash and short-term investments with maturities of three months or less, include cash on hand, demand deposits, a repurchase agreement, and investments with the Local Government Surplus Trust Fund administered by the State Board of Administration.

All investments of the City are reported at fair value as determined by quoted market prices. The State Board of Administration Investment Pool (2A-7 Pool) is reported at its fair value of its position in the pool, which is the same as the value of the pool shares.

#### 5. Inventories

Inventories of supplies held for use or consumption are recorded at cost (first-in, first-out basis). Inventory is recorded as an expenditure when the individual item is consumed (consumption method). Reported inventories for the general fund are equally offset by a fund balance reserve, which indicates that they do not constitute available spendable resources even though they are a component of total assets.

#### 6. Fixed Assets

Fixed assets used in governmental fund types are recorded as expenditures at the time of purchase. Such assets are capitalized at historical cost in the general fixed assets account group. Certain public domain (infrastructure) general fixed assets, consisting of roads, bridges, curbs and gutters, and lighting systems are included in general fixed assets. Donated fixed assets are recorded in the general fixed assets account group at their fair market value at the date donated. Depreciation is not required and has not been provided on general fixed assets.

The fixed assets of the proprietary funds are recorded at cost in the respective enterprise fund and fleet maintenance internal service fund accounts.



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 6. Fixed Assets (Continued)

Depreciation expense is provided on fixed assets recorded in the enterprise funds using the straight-line method over the estimated useful lives of the assets as follows:

Utility plant and systems	50 years
Golf course building and improvements	20-30 years
Furniture, fixtures, machinery and equipment	5-10 years
Water meters	10 years

When proprietary fund type fixed assets are disposed of, the related cost and accumulated depreciation is removed from the respective accounts, with gains or losses on disposition being reflected in income.

#### 7. Compensated Absences

City employees are granted vacation and sick leave in varying amounts based on length of service and the department which the employee serves.

It is the City's sick leave policy is to permit employees to accumulate earned but unused sick pay benefits. Sick leave is accrued and reported as a fund liability when it is probable that the City will compensate the employee in the following fiscal year through cash benefits conditioned on the employee's termination or resignation. The remaining accumulated sick leave balance is accounted for in the general long-term debt account group.

The City's vacation policy is that earned vacation must be taken within one year of the employee's anniversary date, as there is no carryover from one period to another. Unused vacation pay, if any, is paid with the employee's termination or retirement. Those amounts estimated to be liquidated with expendable available financial resources are reported as an expenditure and a fund liability of the appropriate fund.

#### 8. Long-Term Obligations

The City reports long-term debt of governmental funds at face value in the general long-term debt account group. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the general long-term debt account group. Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate funds.

For governmental fund types, bond premiums and discounts, as well as issuance costs, are recognized during the current period. Bond proceeds are reported as an other financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures. For proprietary fund types, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Issuance costs are reported as deferred charges.

**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS**

(Continued)

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**9. Deferred Revenues**

Revenues collected in advance are deferred and recognized as income in the period earned. Deferred revenues consist of grant funds received in advance and not expended, prepaid occupational licenses, and refuse collection fees received that have been budgeted to pay expenditures of the subsequent fiscal year.

**10. Encumbrances**

Encumbrances are recorded at the time a purchase order or other commitment is entered into. Encumbrances outstanding at year-end, if any, represent the estimated amount of expenditures to result if unperformed purchase orders and other commitments at year-end are completed. Appropriations lapse at year-end; however, the City generally intends to honor purchase orders and other commitments in process. As a result, encumbrances outstanding at year-end are reported as reservations of fund balance since they do not constitute expenditures or liabilities of the current period.

**11. Reserves and Designations**

Fund balances are reserved to indicate that a portion of fund balance/retained earnings is not available for appropriation or is legally segregated for a specific future use. The description of each reserve indicates the purpose for which each was intended.

Designated fund balance indicates that a portion of fund equity has been segregated based on tentative plans of the City. Such plans or intent are subject to change.

Unreserved undesignated fund balance is the portion of fund equity available for any lawful use.

**12. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Although these estimates are based on management's knowledge of current events and actions it may undertake in the future, they may ultimately differ from actual results.

**13. Interfund Receivables and Payables**

Transactions between funds that are representative of lending/borrowing arrangements outstanding at fiscal year end are reported as "Due to/from other funds".



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 14. Memorandum Only - Total Columns

Total columns on the combined financial statements which are captioned "Memorandum Only" aggregate the columnar amounts presented by fund type and account group and are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles nor is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

### NOTE 2. PROPERTY TAXES

Property taxes are assessed as of January 1 each year and are first billed (levied) and due the following November 1.

Under Florida law, the assessment of all properties and the collection of all county, municipal, school board and special district property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector. The laws for the State regulating tax assessments are also designed to assure a consistent property valuation method statewide. State statutes permit municipalities to levy property taxes at a rate of up to 10 mills (\$10 per \$1,000 of assessed taxable valuation). The millage rate assessed by the City for the fiscal year ended September 30, 2000 was 7.450 mills.

The tax levy of the City is established by the City Council prior to October 1 of each year, and the County Property Appraiser incorporates the millage into the total tax levy, which includes Miami-Dade County, Miami-Dade County School Board and special taxing districts. All property is reassessed according to its fair market value as of January 1 of each year. Each assessment roll is submitted to the Executive Director of the State Department of Revenue for review to determine if the rolls meet all of the appropriate requirements of State Statutes.

All real and tangible personal property taxes are due and payable on November 1 each year or as soon as practicable thereafter as the assessment roll is certified by the County Property Appraiser. Miami-Dade County mails to each property owner on the assessment roll a notice of the taxes due and Miami-Dade County also collects the taxes for the City. Taxes may be paid upon receipt of such notice from Miami-Dade County, with discounts at the rate of four percent (4%) if paid in the month of November, three percent (3%) if paid in the month of December, two percent (2%) if paid in the month of January and one percent (1%) if paid in the month of February. Taxes paid during the month of March are without discount, and all unpaid taxes on real and tangible personal property become delinquent and liens are placed on April 1 of the year following the year in which taxes were assessed. Procedures for the collection of delinquent taxes by Miami-Dade County are provided for in the laws of Florida. There were no material delinquent property taxes at September 30, 2000.

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 3. DEPOSITS AND INVESTMENTS

#### *Deposits*

In addition to insurance provided by the Federal Depository Insurance Corporation, all deposits are held in banking institutions approved by the State Treasurer of the State of Florida to hold public funds. Under Florida Statutes Chapter 280, *Florida Security for Public Deposits Act*, the State Treasurer requires all Florida qualified public depositories to deposit with the Treasurer or another banking institution eligible collateral. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses. Accordingly, all amounts reported as deposits are deemed as insured or collateralized with securities held by the entity or its agent in the entity's name.

#### *Investments*

City administration is authorized to invest in those instruments authorized by the Florida statutes.

The pension trust funds are authorized to invest in equities, preferred stocks rated A or better by Moody's and/or Standard & Poor's, corporate debt securities rated BBB or better from Standard & Poor's and/or Baa or better from Moody's, obligations of the U.S. Government and its fully guaranteed agencies and debt issues convertible to equities.

Investments are classified as to credit risk, which are summarized below:

- Category 1 - Insured or registered, or securities held by the City or its agents in the City's name.
- Category 2 - Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the City's name.
- Category 3 - Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the City's name.

At year end, the City's investment balances were as follows:

	<u>Category 1</u>
U.S. Treasury bonds and notes	\$ 876,355
Federal Agency bonds	3,957,432
Corporate bonds and notes	6,299,909
Common stocks	15,300,541
Certificate of deposit	1,271,643
Repurchase agreements	<u>2,727,340</u>
Total	30,433,220
Investments not subject to risk categorization:	
State Board of Administration Investment Pool	<u>1,373,019</u>
Total investments	<u>\$31,806,239</u>



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 3. DEPOSITS AND INVESTMENTS (Continued)

#### *Investments* (Continued)

A reconciliation of cash and investments as shown on the combined balance sheet for the City is as follows:

Carrying amount of deposits	\$ 1,891,149
Carrying amount of investments	<u>31,806,239</u>
Total	<u>\$33,697,388</u>
 Cash and cash equivalents	 \$ 4,783,108
Cash and cash equivalents - restricted	1,208,400
Investments	<u>27,705,880</u>
Total	<u>\$33,697,388</u>

### NOTE 4. RECEIVABLES

Receivables as of September 30, 2000, including the related allowances for uncollectible accounts, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>	<u>Internal Service</u>	<u>Trust</u>	<u>Total</u>
Receivables:						
Accounts	\$119,016	\$ 16,656	\$1,027,235	\$4,288	\$ -	\$1,167,195
Intergovernmental	87,036	182,133	-	-	-	269,169
Taxes and fees	-	12,000	-	-	-	12,000
Special assessments	-	-	4,920	-	-	4,920
Interest and dividends	-	-	-	-	326,646	329,646
Other	-	-	-	-	4,115	4,115
Total receivables	<u>206,052</u>	<u>210,789</u>	<u>1,032,155</u>	<u>4,288</u>	<u>333,761</u>	<u>1,787,045</u>
Less allowance for uncollectible accounts	<u>-</u>	<u>-</u>	<u>171,948</u>	<u>-</u>	<u>-</u>	<u>171,948</u>
Net receivables	<u>\$206,052</u>	<u>\$210,789</u>	<u>\$ 860,207</u>	<u>\$4,288</u>	<u>\$333,761</u>	<u>\$1,615,097</u>

### NOTE 5. FIXED ASSETS

The following schedule summarizes the changes in fixed assets for the fiscal year ended September 30, 2000:

	Balance September 30, <u>1999</u>	<u>Additions</u>	<u>Deletions</u>	Balance September 30 <u>2000</u>
General fixed assets:				
Land	\$ 256,213	\$ 1,924	\$ -	\$ 258,137
Building and building improvements	3,956,196	10,519	-	3,966,715
Machinery and equipment	<u>1,911,324</u>	<u>170,554</u>	-	<u>2,081,878</u>
Total	<u>\$6,123,733</u>	<u>\$182,997</u>	<u>\$ -</u>	<u>\$6,306,730</u>

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 5. FIXED ASSETS (Continued)

Depreciation is not required and has not been provided on general fixed assets.

	Balance September 30, <u>1999</u>	<u>Additions</u>	<u>Deletions</u>	Balance September 30, <u>2000</u>
Proprietary funds:				
Utility plant and systems	\$17,722,389	\$1,659,904	\$ -	\$19,382,293
Machinery and equipment	2,119,901	794,995	-	2,914,896
Golf course	<u>5,004,208</u>	<u>240,681</u>	-	<u>5,244,889</u>
Total	24,846,498	2,695,580	-	27,542,078
Less accumulated depreciation	<u>9,847,468</u>	<u>940,056</u>	-	<u>10,787,524</u>
Total	<u>\$14,999,030</u>	<u>\$1,755,524</u>	<u>\$ -</u>	<u>\$16,754,554</u>

### NOTE 6. LONG-TERM DEBT

Long-term debt of the City is comprised of a revenue bond recorded in the Sewer Enterprise Fund; General Obligation Bonds and accumulated vacation and sick pay benefits are recorded in the General Long-Term Debt Account Group.

<u>Description</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>
1997 General Obligation Bonds	9/18/97	2/1/13	4.00-5.10%
1998 Utility Systems Revenue Refunding and Improvement Bonds	5/1/98	9/1/21	3.75-4.85%

On September 18, 1997, the City issued \$5,000,000 of General Obligation Bonds for the purchase and renovation of the Miami Springs Golf Course and Country Club from the City of Miami.

On May 1, 1998, the City issued \$11,435,000 in Utility Systems Revenue Refunding and Improvement Bonds with interest rates ranging from 3.75% to 4.85% to advance refund \$7,515,000 of outstanding 1994 Series Refunding Bonds with interest rates ranging from 2.5% to 5%. The net proceeds of \$10,898,910 (after payment of \$426,193 in underwriting fees, insurance, and other costs) plus an additional \$844,590 from 1994 Series reserve fund monies were used to purchase allowable investments in the amount of \$7,506,914. The remaining bond proceeds of \$3,391,996 were used to purchase short-term allowable investments to be utilized for the acquiring, construction, renovating, installing and equipping additions and improvements to the collection and transmission facilities of the sewer system. The \$7,506,914 in securities was deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1994 Series bonds. As a result, the 1994 Series bonds are considered to be defeased and the liability for those bonds has been removed from the sewer fund.

In addition, unamortized costs from the 1994 Series bonds of approximately \$600,000 have been recorded as part of the net bonds payable at September 30, 1998 and are being amortized over the remaining life of the Series 1994 bonds using the effective interest method.



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 6. LONG-TERM DEBT (Continued)

Debt service requirements to maturity for the fiscal year ending September 30 are summarized as follows:

	<u>Revenue Bonds</u>		<u>General Obligation Bonds</u>		<u>Total</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2001	\$ 320,000	\$ 513,225	\$ 165,000	\$ 228,523	\$ 485,000	\$ 741,748
2002	335,000	500,265	175,000	221,295	510,000	721,560
2003	350,000	486,362	185,000	213,463	535,000	699,825
2004	360,000	471,663	190,000	205,117	550,000	676,780
2005	375,000	456,362	200,000	196,292	575,000	652,655
2005-2010	2,155,000	2,018,045	1,160,000	827,133	3,315,000	2,844,177
2011-2015	2,705,000	1,470,290	1,500,000	497,876	4,205,000	1,968,166
2016-2020	3,435,000	730,750	1,110,000	90,365	4,545,000	821,115
2021	795,000	39,750	-	-	795,000	39,750
Total	<u>\$10,830,000</u>	<u>\$6,685,712</u>	<u>\$4,685,000</u>	<u>\$2,480,064</u>	<u>\$15,985,000</u>	<u>\$9,165,776</u>

A reconciliation of Revenue Bonds as shown on the combined balance sheet for the enterprise funds is as follows:

Revenue bonds – long-term portion	\$10,510,000
Revenue bonds - current portion	<u>320,000</u>
Total	<u>\$10,830,000</u>

#### *Changes in General Long-Term Liabilities*

The following schedule summarizes the changes in the general long-term debt account group for the year ended September 30, 2000:

	Balance September 30, <u>1999</u>	<u>Additions</u>	<u>Payments</u>	Balance September 30, <u>2000</u>
Accrued vacation and sick pay	\$ 577,363	\$33,907	\$ -	\$ 611,270
General obligation bonds	<u>4,845,000</u>	<u>-</u>	<u>160,000</u>	<u>4,685,000</u>
Total	<u>\$5,422,363</u>	<u>\$33,907</u>	<u>\$160,000</u>	<u>\$5,296,270</u>

Interest costs are capitalized when incurred by proprietary funds on debt where proceeds were used to finance the construction of assets. During the period, interest expense totaling \$525,625 was incurred on the 1998 Utility & Systems Revenue Refunding and Improvement Bonds. Capitalized interest as of September 30, 2000 was \$162,944.

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 7. CONTRIBUTED CAPITAL

Changes in contributed capital during the year was as follows:

	<u>Golf Course Operations</u>
Balance at September 30, 1999	\$4,647,475
Contributions from the 1997 general obligations debt fund	202,494
Add back depreciation on contributed capital	<u>(265,133)</u>
Balance at September 30, 2000	<u>\$4,584,836</u>

During the year ended September 30, 2000, the City completed additional renovations to the golf course and country club and accordingly, transferred \$202,494 of fixed assets to the enterprise fund, representing the current years' improvements recorded in the capital projects fund.

### NOTE 8. ENTERPRISE FUNDS RESTRICTED ASSETS AND RESERVES

Restricted assets and liabilities of the enterprise funds at September 30, 2000 represent monies required to be restricted for renewal and replacement purposes under the terms of outstanding revenue bond agreements.

The assets restricted for renewal and replacement are for the cost of extension, improvements, additions, or replacement to the sewer system or any major maintenance or repair expenditure. The assets restricted for customer deposits in the amount of \$331,094 are held until the customer withdraws from the water and sewer system.

For certain assets restricted under bond agreements and other ordinances and agreements, a reserve is established by charging retained earnings in an amount equal to restricted assets less any related liabilities. When the related assets are expended, the reserves are restored to retained earnings. As of September 30, 2000, \$834,750 was reserved for debt service.

### NOTE 9. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the City carries commercial insurance. There have been no reductions in insurance coverage from coverages in the prior year and there have been no claims settled which have exceeded insurance coverage for each of the past three years.

The City, through separate internal service funds, administers the following insurance programs:

#### *Liability Insurance*

The public liability program is designed to cover all public liability type claims incurred, subject to the limitation established by the State of Florida Waiver of Sovereign Immunity



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 9. RISK MANAGEMENT (Continued)

#### *Liability Insurance* (Continued)

Act. Insurance coverage is primarily provided by the Florida Municipal Liability Insurance Program supplemented by other policies and outside carriers. The program is funded through contributions from operating departments of the City, which are recorded as expenditures of the respective funds and as revenues in the liability insurance fund. The City's deductible portion of liability claims and premiums paid to insurers are charged to the funds as incurred.

#### *Group Health*

The employee group health program provides for a comprehensive health care insurance program for City employees and is funded by contributions from operating departments of the City and by employees. Employees choose between insurance coverages provided by outside carriers. The City's contributions are recorded as expenditures of the respective funds and as revenues in the group health insurance fund. The City closed the fund related to the administration of the group health insurance during fiscal year 1999/2000. These activities are now accounted for within each fund containing payroll costs.

### NOTE 10. DEFINED CONTRIBUTION PLAN

The City of Miami Springs 401(a) Money Purchase Plan is a defined contribution plan established by the City to provide benefits at retirement for certain employees of upper management. At September 30, 2000, there were three plan members, the City Manager, Assistant City Manager and the Finance Director. The City is required to contribute on behalf of each participant 14.89% of earnings for the plan year. Participants are not permitted to make contributions. City contributions fully vest in the year they are contributed. Plan provisions and contribution requirements are established and may be amended by the City Council.

The plan assets are administered by ICMA Retirement Corp. Participants are mailed quarterly statements or can obtain daily account balances through the Internet. The City does not exercise any control over the plan assets. Contributions were approximately \$32,000 for the year ended September 30, 2000.

### NOTE 11. EMPLOYEES' RETIREMENT SYSTEMS

#### **General Employees**

#### *Plan Description*

The City of Miami Springs (the City) is the administrator of a single-employer Public Employment Retirement System (PERS) established to provide pension benefits through a defined benefit pension plan for its general employees. The PERS is considered to be part of the City's financial reporting entity and is included in the City's financial reports as a pension

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS  
(Continued)

**NOTE 11. EMPLOYEES' RETIREMENT SYSTEMS (Continued)**

**General Employees (Continued)**

***Plan Description (Continued)***

trust fund. The latest available actuarial report is as of October 1, 1999. The Plan covers all full-time employees not eligible for the separate Police and Firefighters Retirement System. The PERS issues a publicly available financial report that includes financial statements and required supplementary information for the General Employees Pension Plan. That report may be obtained by writing to the City of Miami Springs, Florida or by calling (305) 885-4581.

***Funding Policy***

Employees are required to contribute 5% of compensation and the City is required to contribute the amount in excess of employee contributions to pay the annual pension cost. The pension board establishes the required employee contribution. The City's contribution is limited to 10% of compensation paid to participants during the fiscal year. Annual contributions are actuarially determined as specified by the Retirement Ordinance as of October 1. Although the most recent actuarial valuation is dated October 1, 1999, the required City contribution for the fiscal year ended September 30, 2000 was based on the October 1, 1998 actuarial valuation.

***Annual Pension Cost and Net Pension Asset***

The annual pension cost and net pension asset for the current year was as follows:

Annual required contribution	\$ 84,893
Interest on net pension asset	(2,534)
Adjustment to annual required contribution	<u>3,790</u>
Annual pension cost	86,149
Contributions made	<u>103,846</u>
Increase in net pension asset	17,697
Net pension asset, beginning of year	<u>31,673</u>
Net pension asset, end of year	<u>\$ 49,370</u>

The annual required contribution for the current year was determined as part of the October 1, 1998 actuarial valuation using the aggregate actuarial cost method. Due to the Plan using the Aggregate Actuarial cost method, a schedule of funding progress is not included as this method does not identify or separately amortize unfunded actuarial liabilities. The actuarial assumptions included (a) 8% investment rate of return (net of administrative expenses) and (b) projected salary increases ranging from 7% per year. Both (a) and (b) included an inflation component of 4%. The assumptions do not include post-retirement benefit increases. The actuarial value of assets was determined using market value less unrecognized capital appreciation and recognized at the rate of 20% per year.



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 11. EMPLOYEES' RETIREMENT SYSTEMS (Continued)

#### General Employees (Continued)

#### *Annual Pension Cost and Net Pension Asset (Continued)*

Fiscal Year Ending	Three-Year Trend Information		Net Pension Asset
	Annual Pension Cost (APC)	Percentage of APC Contributed	
9/30/98	\$129,259	99%	\$30,721
9/30/99	98,612	101	31,673
9/30/00	86,149	121	49,370

#### Police and Firefighters

#### *Plan Description*

The City of Miami Springs (the City) is the administrator of a single-employer Public Employee Retirement System (PERS) established to provide pension benefits through a defined benefit pension plan for its police officers and firefighters. The PERS is considered to be part of the City's financial reporting entity and is included in the City's financial reports as a pension trust fund. The latest available actuarial report is as of October 1, 1999. The PERS issues a publicly available financial report that includes financial statements and required supplementary information for the Police and Firefighter's Pension Plan. That report may be obtained by writing to the City of Miami Springs, Florida or by calling (305) 885-4581.

#### *Funding Policy*

The regular member contribution for both bargaining unit employees and non-bargaining unit managerial employees in that capacity after September 27, 1993 rate is 9% of earnings. If the combined City and member contributions required for a year are less than 14% of covered payroll, the difference under 14% shall be rounded to the nearest 0.1% of budgeted payroll. The resulting difference shall be divided in two, with plan members reducing their contribution rates by half the difference, and the City reducing its contribution by the remaining half for that fiscal year. However, if the combined City and member contributions for any one fiscal year exceed 18% of the budgeted payroll for police officers, the excess rate over 18% will be divided by two with plan members paying half of the excess and the City paying the other half for that fiscal year.

Annual contributions are actuarially determined as specified by the Retirement Ordinance as of October 1. Although the most recent actuarial valuation is dated October 1, 1999, the required City contribution for the fiscal year ended September 30, 2000 was based on the October 1, 1998 actuarial valuation.

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 11. EMPLOYEES' RETIREMENT SYSTEMS (Continued)

#### Police and Firefighters (Continued)

##### *Annual Pension Cost and Net Pension Asset*

The annual pension cost and net pension asset for the current year was as follows:

Annual required contribution	\$55,842
Interest on net pension asset	(3,844)
Adjustment to annual required contribution	<u>5,095</u>
Annual pension cost	57,093
Contributions made	<u>59,721</u>
Increase in net pension asset	2,628
Net pension asset, beginning of year	<u>48,049</u>
Net pension asset, end of year	<u>\$50,677</u>

The annual required contribution for the current year was determined as part of the October 1, 1998 actuarial valuation using the aggregate actuarial cost method. Due to the Plan using the Aggregate Actuarial cost method, a schedule of funding progress is not included as this method does not identify or separately amortize unfunded actuarial liabilities. The actuarial assumptions included (a) 8% investment rate of return (net of administrative expenses) and (b) projected salary increases ranging from 6.5% per year. Both (a) and (b) included an inflation component of 4%. The assumptions did not include post-retirement benefit increases. The actuarial value of assets was determined using the difference between actual and expected return recognized over five years.

Fiscal Year Ending	<u>Three-Year Trend Information</u>		Net Pension Asset
	<u>Annual Pension Cost (APC)</u>	<u>Percentage Of APC Contributed</u>	
9/30/98	\$110,187	100%	\$49,915
9/30/99	68,076	97	48,049
9/30/00	57,093	105	50,677



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 12. SEGMENT INFORMATION FOR ENTERPRISE FUNDS

	<u>Water</u>	<u>Sewer</u>	<u>Sanitation</u>	<u>Stormwater</u>	<u>Golf Course</u>	1998 <u>Utility Refunding Bond</u>	<u>Total Enterprise Funds</u>
Operating revenues	\$1,194,768	\$ 3,726,139	\$1,656,835	\$245,043	\$1,365,705	\$ -	\$ 8,188,490
Depreciation and amortization expense	21,206	404,431	30,697	24,073	265,133	182,249	927,789
Operating income (loss)	200,144	577,686	58,789	88,074	(429,585)	(287,715)	207,393
Transfers in (out)	(200,000)	(2,102,829)	(75,000)	(50,000)	-	1,952,829	(475,000)
Net income (loss)	144	(1,866,409)	(16,211)	38,074	(426,553)	1,751,434	(519,521)
Property, plant and equipment:							
Additions	-	294,137	6,993	-	38,186	1,814,338	2,153,653
Net working capital (deficiency)	249,398	(1,637,016)	107,898	294,039	(453,944)	12,966	(1,426,659)
Total assets	759,481	9,136,902	626,295	834,438	4,721,689	3,631,726	19,710,531
Bonds payable	-	10,427,029	-	-	-	-	10,427,029
Retained earnings (deficit)	185,774	(4,372,743)	196,546	819,990	(471,280)	3,550,715	(90,998)
Total equity	185,774	(4,372,743)	196,546	819,990	4,113,556	3,550,715	4,493,838

### NOTE 13. DEFICIT FUND BALANCES

The following funds have deficit balances as of September 30, 2000:

Deficit fund balance/retained earnings:

Special Revenue Funds:

    Senior Center Fund \$ 6,262

Enterprise Funds:

    Sewer 4,372,743

    Golf Course Operations 471,280

a) Senior Center Fund:

For fiscal year 2000, the Senior Center Special Revenue Fund reflected a deficit fund balance of \$6,262. This amount resulted from timing differences of revenues and expenditures and will be funded during fiscal year 2001.

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (Continued)

### NOTE 13. DEFICIT FUND BALANCES (Continued)

#### b) Sewer Enterprise Fund:

This deficit is an accumulation from prior fiscal years. Due to delays in beginning the capital renovation program, the deficit continued to increase during the last two fiscal years; however, in fiscal year 1998, the City refinanced the 1994 Revenue Bonds, providing for an additional \$4.4 million to fund the repair of sewer lines, laterals, manifolding and pump stations overhaul. These bonds were sold in June 1998 and the completion of the project is anticipated within 18 months. The net savings from the repairs will generate operating surplus and, accordingly will eventually eliminate the deficit over a five year period.

#### c) Golf Course Operations:

The deficit in this fund resulted from the initial year of operation. The City took title to the facility in November 1997, operating the golf course and clubhouse with City personnel until an outside management firm was selected in the spring of 1998. During the year, the City changed management firms for the Golf Course. The deficit is expected to remain on the books for at least one additional year, at which point, management indicates that operating surpluses should begin.

### NOTE 14. CONTINGENCIES

#### *Litigation*

Various claims and lawsuits, which arose in the normal course of operations, are pending against the City. In the opinion of management and legal counsel, the outcome of these actions will not have a material adverse effect on the financial condition of the City.

#### *Contingent Liabilities*

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected may constitute a liability of the applicable funds. In the opinion of management, future disallowances of grant expenditures, if any, would not have a material adverse effect on the City's financial condition.



# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 15. INTERFUND BALANCES

Due to/from other funds:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Grants	\$ 1,183
General	Hurricane	127,876
General	Water	47,432
General	Sewer	1,339,311
General	Sanitation	243,115
General	Golf Course Operations	483,195
General	Fleet Maintenance	281,002
General	Police and Fire Retirement	2,599
Excise Tax	General	31,570
Water	Sewer	317,880
Sanitation	Sewer	349,811
Golf Course Operations	Law Enforcement Trust	151
ISF Insurance	Computers and Telecommunications	84,280
General Employees Retirement	Police and Fire Retirement	3,352
		<u>\$3,312,757</u>

### NOTE 16. COMMITMENTS

#### *Management Agreement*

On May 23, 1998, the City entered into a 5-year management agreement with International Golf Maintenance, Inc. (IGM) to manage the operational aspects, driving range, pro shop, clubhouse, restaurants, and all banquet, catering, and special event activity scheduling, planning and performance, of the City of Miami Springs Golf Course and Country Club.

This agreement required the City to pay IGM a monthly management fee plus all costs associated with the Golf Course and Country Club including, but not limited to, payroll costs, equipment, supplies, food products, kitchen supplies, and all other costs associated with the administration of the Golf Course and Country Club. Payments to IGM as of September 30, 2000 totaled approximately \$712,000 including management fees and cost reimbursements.

On August 30, 2000, the City released IGM from its contract and signed a management agreement with Dubin and Associates to take over IGM's duties with regards to the management of the Golf Course through September 30, 2001. Subsequent to year end, the City replaced IGM with Dubin and Associates for the maintenance of the Golf Course through September 30, 2001. Payments to Dubin and Associates for the year ended September 30, 2000 totaled approximately \$24,000.

# CITY OF MIAMI SPRINGS, FLORIDA

## NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

(Continued)

### NOTE 16. COMMITMENTS (Continued)

#### *Operating Leases*

On October 24, 1997, the City entered into a three year lease/purchase agreement to acquire 75 golf carts for the City of Miami Springs Golf Course and Country Club. On November 30, 1999, the City renegotiated this lease for 48 months beginning January 2000 with monthly payments of approximately \$3,600. Payments under the lease agreement totaled approximately \$496,000 as of September 30, 2000.

The future minimum lease payments are as follows:

	<u>Golf Cart Lease</u>
Fiscal year ending September 30:	
2001	\$ 43,650
2002	43,650
2003	43,650
2004	<u>10,913</u>
Total	<u>\$141,863</u>

### NOTE 17. LINE OF CREDIT

On November 27, 1998, the City obtained a \$600,000 line of credit from a local bank that bears interest at the Wall Street Journal prime rate minus 1%. No funds were drawn on the line as of September 30, 2000.

### NOTE 18. RESIDUAL EQUITY TRANSFER

During the year ended September 30, 2000, the City closed the capital improvements fund by a residual equity transfer of \$121,244 to the general fund. Additionally, the City transferred equity of \$292,415 from the liability insurance fund to the group health insurance fund in order to close the fund.

The City also made a residual equity transfer of \$166,861 from the liability insurance fund to the computers and telecommunications fund to eliminate the deficit.

The City also transferred \$334,828 from the general fund to the sewer fund through a residual equity transfer in order to begin writing off the due to / from over a five year period.



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## **COMBINING, INDIVIDUAL FUND AND ACCOUNT GROUP STATEMENTS AND SCHEDULES**

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The financial statements presented in this section provide a more detailed view of the general purpose financial statements presented in the preceding subsection.

Combining statements are presented when there is more than one fund of a given fund type.

## **GENERAL FUND**

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The General Fund is used to account for the general operations of the City, which are not accounted for in other funds. General operations include services of police protection, building and zoning, code enforcement, planning, public works, parks and recreation, senior center and administration of the City.



# CITY OF MIAMI SPRINGS, FLORIDA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Budget</u>	<u>Actual</u>	Variances Favorable (Unfavorable)
Revenues:			
Taxes:			
Current ad valorem taxes	\$ 3,938,068	\$ 3,976,348	\$ 38,280
Delinquent ad valorem taxes	90,000	32,523	(57,477)
Total taxes	<u>4,028,068</u>	<u>4,008,871</u>	<u>(19,197)</u>
Licenses and permits:			
Occupational licenses	88,600	88,623	23
Building permits	120,004	84,407	(35,597)
Electrical permits	30,583	28,416	(2,167)
Plumbing permits	19,432	16,857	(2,575)
Roofing permits	54,935	49,937	(4,998)
Mechanical permits	24,346	21,747	(2,599)
Miscellaneous permits	85,750	107,990	22,240
Total licenses and permits	<u>423,650</u>	<u>397,977</u>	<u>(25,673)</u>
Intergovernmental:			
Sales tax	761,290	777,792	16,502
Cigarette taxes	30,197	12,209	(17,988)
Revenue sharing	265,000	295,071	30,071
Beverage licenses	12,500	9,518	(2,982)
Fuel tax	4,700	10,089	5,389
Total intergovernmental	<u>1,073,687</u>	<u>1,104,679</u>	<u>30,992</u>
Charges for services:			
Police	38,534	25,706	(12,828)
Program activity fees	18,135	12,026	(6,109)
Day care program	120,000	115,457	(4,543)
Swimming pool admissions	30,000	30,399	399
Tennis fees	14,500	14,818	318
Theater revenue	-	5,758	5,758
Administration	4,150	2,011	(2,139)
Miscellaneous	20,500	12,423	(8,077)
Total charges for services	<u>245,819</u>	<u>218,598</u>	<u>(27,221)</u>
Fines and forfeitures	193,166	205,608	12,442
Interest	111,450	175,049	63,599
Miscellaneous	310,115	65,383	(244,732)
Total revenues	<u>6,385,955</u>	<u>6,176,165</u>	<u>(209,790)</u>

(Continued)

# CITY OF MIAMI SPRINGS, FLORIDA

## GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (Continued)

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Budget</u>	<u>Actual</u>	<u>Variances Favorable (Unfavorable)</u>
Expenditures:			
General government:			
Legislative	\$ 278,252	\$ 270,787	\$ 7,465
Legal	79,113	72,109	7,004
City clerk	148,245	135,660	12,585
Personnel	149,741	138,668	11,073
Finance	442,644	420,667	21,977
Planning	119,983	103,098	16,885
Total general government	<u>1,217,978</u>	<u>1,140,989</u>	<u>76,989</u>
Public Safety:			
Police	3,787,950	3,727,006	60,944
Police crossing guards	16,257	7,612	8,645
Building and zoning and code enforcement	348,673	327,947	20,726
Total public safety	<u>4,152,880</u>	<u>4,062,565</u>	<u>90,315</u>
Public Works:			
Administrative	239,383	224,910	14,473
Streets and street lights maintenance	302,284	246,201	56,083
Park maintenance	742,489	685,172	57,317
Building maintenance	200,497	155,984	44,513
Total public works	<u>1,484,653</u>	<u>1,312,267</u>	<u>172,386</u>
Recreation and culture	979,146	744,895	234,251
Non-departmental	494,948	389,935	105,013
Total expenditures	<u>8,329,605</u>	<u>7,650,651</u>	<u>678,954</u>
Deficiency of revenues over expenditures	<u>(1,943,650)</u>	<u>(1,474,486)</u>	<u>469,164</u>
Other financing sources (uses):			
Operating transfers in	2,060,000	2,198,783	138,783
Operating transfers out	(116,350)	(116,350)	-
Total other financing sources	<u>1,943,650</u>	<u>2,082,433</u>	<u>138,783</u>
Excess of revenues over expenditures and other financing sources (uses)	<u>\$ -</u>	<u>\$ 607,947</u>	<u>\$ 607,947</u>



## **SPECIAL REVENUE FUNDS**

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Special revenue funds are used to account for revenues derived from specific sources that are legally restricted to expenditures for particular purposes.

**Excise Tax Fund.** This fund is used to account for franchise fees and excise taxes levied on public utilities, which provide services within the City. These funds are transferred to the general fund for any directed purpose. Excise taxes are a collateral pledge to secure payment of sewer revenue bonds.

**Local Option Gas Tax Fund.** This fund is used to account for expenditures for transportation related improvements.

**Senior Center Fund.** This fund is used to account for the financial management of programs funded under Title III of the Older Americans Act.

**Grants Fund.** This fund is used to account for monies provided to the City from an outside agency, other than routine revenues, which are normally slated to accomplish a specific project or task. Grant funds can either be an entitlement to which the City is qualified to receive by virtue of its existence, or discretionary which the City must compete for.

**Safe Neighborhoods Park Bond Fund.** This fund is used to account for Safe Neighborhoods Parks Bond funds received from the County and the related capital expenditures.

**Hurricane Fund.** This fund is used to account for FEMA funds received and the expenditures related thereto resulting from hurricane and tropical storm clean up and restoration.

# CITY OF MIAMI SPRINGS, FLORIDA

## SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET

SEPTEMBER 30, 2000

	Excise Tax Fund	Local Option Gas Tax Fund	Senior Center Fund	Grants Fund	Safe Neighborhood Parks Bond Fund	Hurricane Fund	Totals
<b><u>ASSETS</u></b>							
Cash and cash equivalents	\$ -	\$ 316,767	\$ -	\$ 10,129	\$ 30,101	\$ -	\$ 356,997
Accounts receivable	12,000	49,601	-	-	666	148,522	210,789
Due from other funds	31,570	-	-	-	-	-	31,570
Total assets	<u>\$ 43,570</u>	<u>\$ 366,368</u>	<u>\$ -</u>	<u>\$ 10,129</u>	<u>\$ 30,767</u>	<u>\$ 148,522</u>	<u>\$ 599,356</u>
<b><u>LIABILITIES AND FUND BALANCES</u></b>							
<b>Liabilities:</b>							
Accrued liabilities	\$ -	\$ 8,959	\$ 6,262	\$ 592	\$ -	\$ -	\$ 15,813
Deferred revenue	31,570	1,500	-	-	30,767	-	63,837
Due to other funds	-	-	-	1,182	-	127,876	129,058
Total liabilities	<u>31,570</u>	<u>10,459</u>	<u>6,262</u>	<u>1,774</u>	<u>30,767</u>	<u>127,876</u>	<u>208,708</u>
<b>Fund balances:</b>							
Reserved for encumbrances	-	200,074	-	-	-	2,854	202,928
Unreserved fund balance (deficit)	12,000	155,835	(6,262)	8,355	-	17,792	187,720
Total fund balances (deficit)	<u>12,000</u>	<u>355,909</u>	<u>(6,262)</u>	<u>8,355</u>	<u>-</u>	<u>20,646</u>	<u>390,648</u>
Total liabilities and fund balances	<u>\$ 43,570</u>	<u>\$ 366,368</u>	<u>\$ -</u>	<u>\$ 10,129</u>	<u>\$ 30,767</u>	<u>\$ 148,522</u>	<u>\$ 599,356</u>



# CITY OF MIAMI SPRINGS, FLORIDA

## SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FISCAL YEAR ENDED SEPTEMBER 30, 2000

	Excise Tax Fund	Local Option Gas Tax Fund	Senior Center Fund	Grants Fund	Safe Neighborhood Parks Bond Fund	Hurricane Fund	Totals
<b>Revenues:</b>							
Taxes	\$ 1,728,365	\$ 406,940	\$ -	\$ -	\$ -	\$ -	\$ 2,135,305
Intergovernmental	-	-	116,882	3,238	18,238	214,292	352,650
Charges for services	-	33,725	535	-	-	-	34,260
Total revenues	1,728,365	440,665	117,417	3,238	18,238	214,292	2,522,215
<b>Expenditures:</b>							
Operating	-	267,570	239,539	6,695	18,238	260,780	792,822
Excess (deficiency) of revenues over expenditures	1,728,365	173,095	(122,122)	(3,457)	-	(46,488)	1,729,393
<b>Other financing sources (uses):</b>							
Operating transfers in	-	-	116,350	-	-	-	116,350
Operating transfers out	(1,723,783)	-	-	-	-	-	(1,723,783)
Total other financing sources (uses)	(1,723,783)	-	116,350	-	-	-	(1,607,433)
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	4,582	173,095	(5,772)	(3,457)	-	(46,488)	121,960
Fund balances (deficit), beginning	7,418	182,814	(490)	11,812	-	67,134	268,688
Fund balances (deficit), ending	\$ 12,000	\$ 355,909	\$ (6,262)	\$ 8,355	\$ -	\$ 20,646	\$ 390,648

# CITY OF MIAMI SPRINGS, FLORIDA

## SPECIAL REVENUE FUNDS STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Excise Tax Fund</u>			<u>Local Option Gas Tax Fund</u>		
	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:						
Taxes	\$ 1,585,000	\$ 1,728,365	\$ 143,365	\$ 341,170	\$ 406,940	\$ 65,770
Intergovernmental	-	-	-	-	-	-
Charges for services	-	-	-	10,000	33,725	23,725
Total revenues	<u>1,585,000</u>	<u>1,728,365</u>	<u>143,365</u>	<u>351,170</u>	<u>440,665</u>	<u>89,495</u>
Expenditures:						
Operating	-	-	-	459,860	267,570	192,290
Excess (deficiency) of revenues over expenditures	<u>1,585,000</u>	<u>1,728,365</u>	<u>143,365</u>	<u>(108,690)</u>	<u>173,095</u>	<u>281,785</u>
Other financing sources (uses):						
Operating transfers in	-	-	-	-	-	-
Operating transfers out	(1,585,000)	(1,723,783)	138,783	-	-	-
Appropriation of prior year fund balance	-	-	-	108,690	-	(108,690)
Total other financing sources (uses)	<u>(1,585,000)</u>	<u>(1,723,783)</u>	<u>138,783</u>	<u>108,690</u>	<u>-</u>	<u>(108,690)</u>
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	<u>\$ -</u>	<u>\$ 4,582</u>	<u>\$ 4,582</u>	<u>\$ -</u>	<u>\$ 173,095</u>	<u>\$ 173,095</u>

(Continued)



# CITY OF MIAMI SPRINGS, FLORIDA

## SPECIAL REVENUE FUNDS STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Senior Center Fund</u>			<u>Totals</u>		
	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b>Revenues:</b>						
Taxes	\$ -	\$ -	\$ -	\$ 1,926,170	\$ 2,135,305	\$ 209,135
Intergovernmental	135,522	116,882	(18,640)	135,522	116,882	(18,640)
Charges for services	200	535	335	10,200	34,260	24,060
Total revenues	<u>135,722</u>	<u>117,417</u>	<u>(18,305)</u>	<u>2,071,892</u>	<u>2,286,447</u>	<u>214,555</u>
<b>Expenditures:</b>						
Operating	<u>252,072</u>	<u>239,539</u>	<u>12,533</u>	<u>711,932</u>	<u>507,109</u>	<u>204,823</u>
<b>Excess (deficiency) of revenues over expenditures</b>	<u>387,794</u>	<u>356,956</u>	<u>30,838</u>	<u>2,783,824</u>	<u>2,793,556</u>	<u>455,988</u>
<b>Other financing source (uses):</b>						
Operating transfers in	116,350	116,350	-	116,350	116,350	-
Operating transfers out	-	-	-	(1,585,000)	(1,723,783)	138,783
Appropriation of prior year fund balance	-	-	-	108,690	-	(108,690)
Total other financing sources (uses)	<u>116,350</u>	<u>116,350</u>	<u>-</u>	<u>(1,359,960)</u>	<u>(1,607,433)</u>	<u>30,093</u>
<b>Excess (deficiency) of revenues over expenditures and other financing sources (uses)</b>	<u>\$ 504,144</u>	<u>\$ 473,306</u>	<u>\$ (30,838)</u>	<u>\$ 504,144</u>	<u>\$ 650,983</u>	<u>\$ 146,839</u>

## **CAPITAL PROJECTS FUNDS**

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Capital projects funds are used to account for resources to be used for the acquisition of facilities and equipment and the construction of capital facilities.

**Capital Improvements Fund.** This fund is used to account for the acquisition of facilities and equipment whose life is in excess of three years.

**1997 Series General Obligations Debt Fund.** This fund is used to account for the proceeds from the bond issue, which proceeds are to be used for the acquisition and renovation of the Miami Springs Golf and Country Club.



CAPITAL PROJECTS FUNDS  
COMBINING BALANCE SHEET

SEPTEMBER 30, 2000

	Capital Improvements Fund	1997 Series General Obligations Debt Fund	Totals
<u>ASSETS</u>			
Cash and cash equivalents	\$ -	\$ 51,115	\$ 51,115
Deferred charges	-	72,831	72,831
Other	-	2,963	2,963
Total assets	<u>\$ -</u>	<u>\$ 126,909</u>	<u>\$ 126,909</u>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:			
Accounts payable	\$ -	\$ 6,549	\$ 6,549
Total liabilities	<u>-</u>	<u>6,549</u>	<u>6,549</u>
Fund balances:			
Reserved for renovation of golf course	-	59,980	59,980
Unreserved	-	60,380	60,380
Total fund balances	<u>-</u>	<u>120,360</u>	<u>120,360</u>
Total liabilities and equity	<u>\$ -</u>	<u>\$ 126,909</u>	<u>\$ 126,909</u>

# CITY OF MIAMI SPRINGS, FLORIDA

## CAPITAL PROJECTS FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	Capital Improvements Fund	1997 Series General Obligations Debt Fund	Totals
Revenues:			
Intergovernmental	\$ -	\$ 18,363	\$ 18,363
Interest	-	8,904	8,904
Total revenues	<u>-</u>	<u>27,267</u>	<u>27,267</u>
Expenditures:			
Operating	-	19,496	19,496
Capital outlay	-	15,432	15,432
Total expenditures	<u>-</u>	<u>34,928</u>	<u>34,928</u>
Deficiency of revenues over expenditures	-	(7,661)	(7,661)
Fund balances, beginning	120,431	330,515	450,946
Contribution to the golf course operations fund	-	(202,494)	(202,494)
Residual equity transfer out	<u>(120,431)</u>	<u>-</u>	<u>(120,431)</u>
Fund balances, ending	<u>\$ -</u>	<u>\$ 120,360</u>	<u>\$ 120,360</u>



## ENTERPRISE FUNDS

---

Enterprise Funds are used to account for functions that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods and services be financed or recovered primarily through user charges.

**Water, Sewer, Sanitation and Stormwater Utility Funds.** These funds have been established to account for the provisions of water, sewer, sanitation and stormwater services to the residents of the City and portions of bordering areas. All activities necessary to provide such services are accounted for in these funds, including, but not limited to, administration, operations, maintenance, financing and related debt servicing, billing and collection.

**Golf Course Operations.** This fund was established to account for the general operations of the City of Miami Springs Golf Course and Country Club.

**1998 Utility Refunding Bonds Fund.** This fund was established to account for costs associated with the acquiring, construction, renovating, installing and equipping additions and improvements to the collection and transmission facilities of the Sewer System.

# CITY OF MIAMI SPRINGS, FLORIDA

## ENTERPRISE FUNDS COMBINING BALANCE SHEET

SEPTEMBER 30, 2000

	Water	Sewer	Sanitation	Stormwater	Golf Course Operations	1998 Utility Refunding Bonds	Totals
<b>ASSETS</b>							
Current assets:							
Cash and cash equivalents	\$ 1,500	\$ 1,332	\$ 22,179	\$ 267,378	\$ 55,060	\$ 93,977	\$ 441,426
Receivables:							
Accounts, net	112,547	534,379	165,657	40,141	2,563	-	855,287
Other	4,920	-	-	-	-	-	4,920
Due from other funds	317,880	-	349,811	-	151	-	667,842
Inventories	56,644	21,489	-	968	40,894	-	119,995
Total current assets	493,491	557,200	537,647	308,487	98,668	93,977	2,089,470
Restricted assets:							
Cash and cash equivalents	-	1,208,400	-	-	-	-	1,208,400
Deferred charges	-	565,309	-	-	-	-	565,309
Fixed assets, net	265,990	7,208,964	88,648	525,951	4,623,021	3,537,749	16,250,323
Total assets	\$ 759,481	\$ 9,539,873	\$ 626,295	\$ 834,438	\$ 4,721,689	\$ 3,631,726	\$ 20,113,502
<b>LIABILITIES AND EQUITY</b>							
Liabilities:							
Current liabilities:							
Accounts payable	\$ 170,909	\$ 1,036,348	\$ 65,683	\$ -	\$ 69,417	\$ -	\$ 1,342,357
Accrued liabilities	25,752	37,785	120,951	14,448	-	81,011	279,947
Due to other funds	47,432	2,007,003	243,115	-	483,195	-	2,780,745
Total current liabilities	244,093	3,081,136	429,749	14,448	552,612	81,011	4,403,049
Current liabilities payable from restricted assets:							
Current portion of bonds payable	-	320,000	-	-	-	-	320,000
Other liabilities	-	-	-	-	55,521	-	55,521
Customer deposits	329,614	1,480	-	-	-	-	331,094
Total current liabilities payable from restricted assets	329,614	321,480	-	-	55,521	-	706,615
Long-term liabilities - revenue bonds payable	-	10,510,000	-	-	-	-	10,510,000
Total liabilities	573,707	13,912,616	429,749	14,448	608,133	81,011	15,619,664
Equity:							
Contributed capital	-	-	-	-	4,584,836	-	4,584,836
Retained earnings (deficit):							
Reserved for debt service	-	834,750	-	-	-	-	834,750
Unreserved (deficit)	185,774	(5,207,493)	196,546	819,990	(471,280)	3,550,715	(925,748)
Total retained earnings (deficit)	185,774	(4,372,743)	196,546	819,990	(471,280)	3,550,715	(90,998)
Total equity (deficiency)	185,774	(4,372,743)	196,546	819,990	4,113,556	3,550,715	4,493,838
Total liabilities and equity	\$ 759,481	\$ 9,539,873	\$ 626,295	\$ 834,438	\$ 4,721,689	\$ 3,631,726	\$ 20,113,502



# CITY OF MIAMI SPRINGS, FLORIDA

## ENTERPRISE FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS (DEFICIT)

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Water</u>	<u>Sewer</u>	<u>Sanitation</u>	<u>Stormwater</u>	<u>Golf Course Operations</u>	<u>1998 Utility Refunding Bonds</u>	<u>Totals</u>
Operating revenues:							
Charges for services	\$ 1,194,768	\$ 3,726,139	\$ 1,656,835	\$ 245,043	\$ 1,365,705	\$ -	\$ 8,188,490
Operating expenses:							
Operating expenses	152,562	188,485	220,524	71,691	1,125,784	76,621	1,835,667
Personnel services	211,849	276,506	747,629	61,205	404,373	28,845	1,730,407
Water and disposal costs	609,007	2,275,246	599,196	-	-	-	3,483,449
Depreciation and amortization	21,206	404,431	30,697	24,073	265,133	182,249	927,789
Miscellaneous	-	3,785	-	-	-	-	3,785
Total operating expenses	994,624	3,148,453	1,598,046	156,969	1,795,290	287,715	7,981,097
Operating income (loss)	200,144	577,686	58,789	88,074	(429,585)	(287,715)	207,393
Non-operating revenues (expenses):							
Interest income	-	21,415	-	-	3,032	86,320	110,767
Interest expense	-	(362,681)	-	-	-	-	(362,681)
Total non-operating revenues (expenses)	-	(341,266)	-	-	3,032	86,320	(251,914)
Net income (loss) before operating transfers	200,144	236,420	58,789	88,074	(426,553)	(201,395)	(44,521)
Operating transfers in	-	-	-	-	-	1,952,829	1,952,829
Operating transfers out	(200,000)	(2,102,829)	(75,000)	(50,000)	-	-	(2,427,829)
Net income (loss)	144	(1,866,409)	(16,211)	38,074	(426,553)	1,751,434	(519,521)
Retained earnings (deficit), beginning	185,630	(2,841,162)	212,757	781,916	(309,860)	1,799,281	(171,438)
Residual equity transfer	-	334,828	-	-	-	-	334,828
Add depreciation on contributed assets	-	-	-	-	265,133	-	265,133
Retained earnings (deficit), ending	\$ 185,774	\$ (4,372,743)	\$ 196,546	\$ 819,990	\$ (471,280)	\$ 3,550,715	\$ (90,998)

# CITY OF MIAMI SPRINGS, FLORIDA

## ENTERPRISE FUNDS COMBINING STATEMENT OF CASH FLOWS FISCAL YEAR ENDED SEPTEMBER 30, 2000

	Water	Sewer	Sanitation	Stormwater	Golf Course Operations	1998 Utility Refunding Bonds	Totals
Cash flows from operating activities:							
Operating income (loss)	\$ 200,144	\$ 577,686	\$ 58,789	\$ 88,074	\$ (429,585)	\$ (287,715)	\$ 207,393
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:							
Depreciation and amortization	21,206	404,431	30,697	24,073	265,133	182,249	927,789
Provision for uncollectibles	(3,220)	(11,395)	(2,125)	(208)	-	-	(16,948)
Changes in operating assets and liabilities:							
(Increase) decrease in:							
Accounts receivable	12,534	(85,029)	23,691	(5,308)	437	-	(53,675)
Due from other funds	(175,350)	131,079	176,711	140,556	(151)	196,430	469,275
Deferred charges	-	-	-	-	-	-	-
Inventories	(25,726)	(11,844)	67	(75)	(12,075)	-	(49,653)
Increase (decrease) in:							
Accounts payable	37,826	519,980	(19,375)	(11,410)	43,239	(1,839)	568,421
Accrued liabilities	1,783	15,742	2,435	5,603	-	81,011	106,574
Due to other funds	47,432	(604,387)	(181,584)	(343,534)	156,586	(300,971)	(1,226,458)
Customer deposits	2,655	-	-	-	-	-	2,655
Other liabilities	-	-	-	-	19,666	-	19,666
Net cash provided by (used in) operating activities	<u>119,284</u>	<u>936,263</u>	<u>89,306</u>	<u>(102,229)</u>	<u>43,250</u>	<u>(130,835)</u>	<u>955,039</u>
Cash flows from non-capital financing activities:							
Operating transfers in	-	-	-	-	-	1,952,829	1,952,829
Operating transfers out	(200,000)	(2,102,829)	(75,000)	(50,000)	-	-	(2,427,829)
Residual equity transfers in	-	334,828	-	-	-	-	334,828
Net cash provided by (used in) non-capital financing activities	<u>(200,000)</u>	<u>(1,768,001)</u>	<u>(75,000)</u>	<u>(50,000)</u>	<u>-</u>	<u>1,952,829</u>	<u>(140,172)</u>
Cash flows from capital and related financing activities:							
Capital expenditures	-	(294,138)	(6,993)	-	(38,186)	(1,814,337)	(2,153,654)
Principal payments on debt	-	(310,000)	-	-	-	-	(310,000)
Interest paid	-	(362,681)	-	-	-	-	(362,681)
Net cash used in capital and related financing activities	<u>-</u>	<u>(966,819)</u>	<u>(6,993)</u>	<u>-</u>	<u>(38,186)</u>	<u>(1,814,337)</u>	<u>(2,826,335)</u>
Cash flows from investing activities:							
Interest received	-	21,415	-	-	3,032	86,320	110,767
Net cash provided by investing activities	<u>-</u>	<u>21,415</u>	<u>-</u>	<u>-</u>	<u>3,032</u>	<u>86,320</u>	<u>110,767</u>
Increase (decrease) in cash and cash equivalents	(80,716)	(1,777,142)	7,313	(152,229)	8,096	93,977	(1,900,701)
Cash and cash equivalents, beginning	82,216	2,986,874	14,866	419,607	46,964	-	3,550,527
Cash and cash equivalents, ending (including restricted cash and cash equivalents of \$1,208,400)	<u>\$ 1,500</u>	<u>\$ 1,209,732</u>	<u>\$ 22,179</u>	<u>\$ 267,378</u>	<u>\$ 55,060</u>	<u>\$ 93,977</u>	<u>\$ 1,649,826</u>



## INTERNAL SERVICE FUNDS

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Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City, on a cost reimbursement basis.

**Fleet Maintenance.** This fund is used to account for the costs of repairs and maintenance of vehicles and heavy equipment for the various funds.

**Group Health Insurance Fund.** This fund is used to account for the collection of resources from City and employee health insurance contributions and the payment of insurance premiums (closed in fiscal 2000).

**Computers and Telecommunications Fund.** This fund is used to account for the collection of resources from City contributions and the payment of the acquisition and maintenance of the City's computer and telephone systems.

**Liability Insurance Fund.** This fund is used to account for the collection of resources from City contributions and the payment of administration, legal claims and insurance premiums.

INTERNAL SERVICE FUNDS  
COMBINING BALANCE SHEET

SEPTEMBER 30, 2000

	<u>Fleet Maintenance</u>	<u>Group Health Insurance</u>	<u>Computers and Telecom.</u>	<u>ISF Insurance</u>	<u>Totals</u>
<b><u>ASSETS</u></b>					
Current assets:					
Cash and cash equivalents	\$ 31,012	\$ -	\$ 68,313	\$ 9,123	\$ 108,448
Accounts receivable	4,288	-	-	-	4,288
Due from other funds	-	-	-	84,280	84,280
Inventories	127,033	-	-	-	127,033
Total current assets	162,333	-	68,313	93,403	324,049
Fixed assets, net	480,428	-	23,803	-	504,231
Total assets	<u>\$ 642,761</u>	<u>\$ -</u>	<u>\$ 92,116</u>	<u>\$ 93,403</u>	<u>\$ 828,280</u>
<b><u>LIABILITIES AND EQUITY</u></b>					
Current liabilities:					
Accounts payable	\$ 11,210	\$ -	\$ 7,836	\$ -	\$ 19,046
Accrued liabilities	25,719	-	-	85	25,804
Due to other funds	281,002	-	84,280	-	365,282
Total liabilities	317,931	-	92,116	85	410,132
Equity:					
Retained earnings	324,830	-	-	93,318	418,148
Total equity	324,830	-	-	93,318	418,148
Total liabilities and equity	<u>\$ 642,761</u>	<u>\$ -</u>	<u>\$ 92,116</u>	<u>\$ 93,403</u>	<u>\$ 828,280</u>



# CITY OF MIAMI SPRINGS, FLORIDA

## INTERNAL SERVICE FUNDS

### COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS (DEFICIT)

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Fleet Maintenance</u>	<u>Group Health Insurance</u>	<u>Computers and Telecom.</u>	<u>Liability Insurance</u>	<u>Totals</u>
Operating revenues:					
Charges for services	\$ 620,504	\$ 28,686	\$ 166,520	\$ 444,921	\$ 1,260,631
Miscellaneous	25,128	-	-	-	25,128
Total operating revenues	<u>645,632</u>	<u>28,686</u>	<u>166,520</u>	<u>444,921</u>	<u>1,285,759</u>
Operating expenses:					
Operating expenses	257,219	27,873	208,701	412,661	906,454
Personnel services	176,087	-	12,229	8,400	196,716
Depreciation	86,492	-	13,903	-	100,395
Total operating expenses	<u>519,798</u>	<u>27,873</u>	<u>234,833</u>	<u>421,061</u>	<u>1,203,565</u>
Net income (loss)	125,834	813	(68,313)	23,860	82,194
Retained earnings (deficit), beginning	198,996	(293,228)	(98,548)	529,547	336,767
Residual equity transfers in	-	292,415	166,861	-	459,276
Residual equity transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(460,089)</u>	<u>(460,089)</u>
Retained earnings, ending	<u>\$ 324,830</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 93,318</u>	<u>\$ 418,148</u>

INTERNAL SERVICE FUNDS  
COMBINING STATEMENT OF CASH FLOWS  
FISCAL YEAR ENDED SEPTEMBER 30, 2000

	<u>Fleet Maintenance</u>	<u>Group Health Insurance</u>	<u>Computers and Telecom.</u>	<u>Liability Insurance</u>	<u>Totals</u>
Cash flows from operating activities:					
Operating income (loss)	\$ 125,834	\$ 813	\$ (68,313)	\$ 23,860	\$ 82,194
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:					
Depreciation	86,492	-	13,903	-	100,395
Changes in operating assets and liabilities:					
(Increase) decrease in:					
Accounts receivable	-	27,515	-	-	27,515
Due from other funds	68,183	31,828	38,173	548,476	686,660
Inventories	(18,372)	-	-	-	(18,372)
Other	-	100,000	-	303	100,303
Increase (decrease) in:					
Accounts payable	3,638	-	7,836	-	11,474
Accrued liabilities	5,711	-	-	85	5,796
Due to other funds	86,876	(452,571)	(116,238)	(103,512)	(585,445)
Net cash provided by (used in) operating activities	358,362	(292,415)	(124,639)	469,212	410,520
Cash flows from non-capital and related financing activities:					
Residual equity transfer in	-	292,415	166,861	-	459,276
Residual equity transfer out	-	-	-	(460,089)	(460,089)
Net cash provided by (used in) non-capital and related financing activities	-	292,415	166,861	(460,089)	(813)
Cash flows from capital and related financing activities:					
Capital expenditures	(327,350)	-	(12,082)	-	(339,432)
Increase (decrease) in cash and cash equivalents	31,012	-	30,140	9,123	70,275
Cash and cash equivalents, beginning	-	-	38,173	-	38,173
Cash and cash equivalents, ending	<u>\$ 31,012</u>	<u>\$ -</u>	<u>\$ 68,313</u>	<u>\$ 9,123</u>	<u>\$ 108,448</u>



## **TRUST AND AGENCY FUNDS**

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Trust funds are used to account for assets held by the City in a trustee capacity. Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and other funds.

### **EXPENDABLE TRUST FUNDS**

**Criminal Justice Fund.** This fund is used to account for funds to educate and train local police officers.

**Law Enforcement Trust Fund.** This fund is used to account for proceeds from the sale of forfeited property to be used for law enforcement purposes only.

**Miami Springs Recreation Trust Fund.** This fund is used to account for donations that are received for designated or undesignated recreation purposes.

**Police Trust.** This fund is used to account for donations that are received for Drug Abuse Resistance Education (DARE) programs.

### **PENSION TRUST FUNDS**

**General Employees and Police and Firefighters Retirement Funds.** These funds are used to account for the accumulation of resources to be used for retirement benefits to eligible pensioners or their beneficiaries. Resources are contributed by employees based on a percentage of their compensation and by the City based on an annual actuarial valuation.

### **AGENCY FUND**

**General Agency Fund.** This fund is used to account assets held by the City as an agent for individuals, private organizations and other governments.

# CITY OF MIAMI SPRINGS, FLORIDA

## TRUST AND AGENCY FUNDS COMBINING BALANCE SHEET

SEPTEMBER 30, 2000

	<u>Expendable Trust Funds</u>				<u>Pension Trust Funds</u>		<u>Agency Fund</u>	
	<u>Criminal Justice</u>	<u>Law Enforcement</u>	<u>Miami Springs Recreation</u>	<u>Police Trust</u>	<u>General Employees Retirement</u>	<u>Police and Firefighters Retirement</u>	<u>General</u>	<u>Totals</u>
<b><u>ASSETS</u></b>								
Cash and cash equivalents	\$ 8,978	\$ 564,594	\$ 28,164	\$ 87,860	\$ 724,955	\$ 1,164,989	\$ -	\$ 2,579,54
Investments	-	1,271,643	-	-	10,470,565	15,963,672	-	27,705,88
Receivables:								
Accrued interest and dividends	-	-	-	-	128,524	201,122	-	329,64
Miscellaneous	-	-	-	-	1,022	3,093	-	4,11
Due from other funds	-	-	-	-	3,353	-	-	3,35
Due from broker on unsettled trades	-	-	-	-	895,000	1,370,000	-	2,265,00
Other assets	353	1,000	-	-	-	-	500	1,85
<b>Total assets</b>	<b>\$ 9,331</b>	<b>\$ 1,837,237</b>	<b>\$ 28,164</b>	<b>\$ 87,860</b>	<b>\$ 12,223,419</b>	<b>\$ 18,702,876</b>	<b>\$ 500</b>	<b>\$ 32,889,38</b>
<b><u>LIABILITIES AND FUND BALANCE</u></b>								
Liabilities:								
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ -	\$ 1,456	\$ -	\$ 500	\$ 1,95
Due to broker for unsettled trades	-	-	-	-	26,466	36,278	-	62,74
Due to other funds	-	151	-	-	-	5,951	-	6,10
<b>Total liabilities</b>	<b>-</b>	<b>151</b>	<b>-</b>	<b>-</b>	<b>27,922</b>	<b>42,229</b>	<b>500</b>	<b>70,80</b>
Fund balances:								
Reserved for employees pension benefits	-	-	-	-	12,195,497	18,660,647	-	30,856,14
Reserved for encumbrances	-	34,140	-	-	-	-	-	34,140
Unreserved, undesignated	9,331	1,802,946	28,164	87,860	-	-	-	1,928,30
<b>Total fund balances</b>	<b>9,331</b>	<b>1,837,086</b>	<b>28,164</b>	<b>87,860</b>	<b>12,195,497</b>	<b>18,660,647</b>	<b>-</b>	<b>32,818,58</b>
<b>Total liabilities and fund balances</b>	<b>\$ 9,331</b>	<b>\$ 1,837,237</b>	<b>\$ 28,164</b>	<b>\$ 87,860</b>	<b>\$ 12,223,419</b>	<b>\$ 18,702,876</b>	<b>\$ 500</b>	<b>\$ 32,889,38</b>



# CITY OF MIAMI SPRINGS, FLORIDA

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES EXPENDABLE TRUST FUNDS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	Criminal <u>Justice</u>	Law <u>Enforcement</u>	Miami Springs <u>Recreation</u>	Police <u>Trust</u>	<u>Totals</u>
Revenues:					
Fines and forfeitures	\$ 4,417	\$ 1,302,279	\$ -	\$ -	\$ 1,306,696
Miscellaneous	<u>1,237</u>	<u>-</u>	<u>2,272</u>	<u>3,240</u>	<u>6,749</u>
Total revenues	<u>5,654</u>	<u>1,302,279</u>	<u>2,272</u>	<u>3,240</u>	<u>1,313,445</u>
Expenditures:					
Capital outlay	-	37,581	-	-	37,581
Non-departmental:					
Education and training	<u>-</u>	<u>81,081</u>	<u>-</u>	<u>-</u>	<u>81,081</u>
Total expenditures	<u>-</u>	<u>118,662</u>	<u>-</u>	<u>-</u>	<u>118,662</u>
Excess of revenues over expenditures	5,654	1,183,617	2,272	3,240	1,194,783
Fund balances, beginning	<u>3,677</u>	<u>653,469</u>	<u>25,892</u>	<u>84,620</u>	<u>767,658</u>
Fund balances, ending	<u>\$ 9,331</u>	<u>\$ 1,837,086</u>	<u>\$ 28,164</u>	<u>\$ 87,860</u>	<u>\$ 1,962,441</u>

# CITY OF MIAMI SPRINGS, FLORIDA

## PENSION TRUST FUNDS COMBINING STATEMENT OF CHANGES IN PLAN NET ASSETS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	General Employees <u>Retirement</u>	Police and Firefighters <u>Retirement</u>	<u>Totals</u>
<b>ADDITIONS</b>			
Contributions:			
Employer	\$ 103,846	\$ 17,820	\$ 121,666
Employees	172,682	69,665	242,347
State	-	41,901	41,901
Total contributions	<u>276,528</u>	<u>129,386</u>	<u>405,914</u>
Investment income:			
Investment earnings	1,004,691	1,515,353	2,520,044
Less investment expenses	<u>59,309</u>	<u>91,358</u>	<u>150,667</u>
Net investment income	<u>945,382</u>	<u>1,423,995</u>	<u>2,369,377</u>
Total additions	<u>1,221,910</u>	<u>1,553,381</u>	<u>2,775,291</u>
<b>DEDUCTIONS</b>			
Benefit payments	286,016	330,637	616,653
Refunds	32,760	29,854	62,614
Administrative expenses	<u>58,382</u>	<u>68,005</u>	<u>126,387</u>
Total deductions	<u>377,158</u>	<u>428,496</u>	<u>805,654</u>
Net increase	844,752	1,124,885	1,969,637
Net assets held in trust for pension benefits:			
Beginning of year	<u>11,350,745</u>	<u>17,535,762</u>	<u>28,886,507</u>
End of year	<u>\$ 12,195,497</u>	<u>\$ 18,660,647</u>	<u>\$ 30,856,144</u>



# CITY OF MIAMI SPRINGS, FLORIDA

## GENERAL AGENCY FUND STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

FISCAL YEAR ENDED SEPTEMBER 30, 2000

	Balance September 30, <u>1999</u>	<u>Additions</u>	<u>Deductions</u>	Balance September 30, <u>2000</u>
<b>Assets:</b>				
Due from other funds	\$ 42,275	\$ -	\$ 42,275	\$ -
Other assets	127,847	-	127,347	500
Total assets	<u>\$ 170,122</u>	<u>\$ -</u>	<u>\$ 169,622</u>	<u>\$ 500</u>
<b>Liabilities:</b>				
Accounts payable	\$ 1,583	\$ -	\$ 1,083	\$ 500
Due to other funds	60,023	-	60,023	-
Deposits	108,516	-	108,516	-
Total liabilities	<u>\$ 170,122</u>	<u>\$ -</u>	<u>\$ 169,622</u>	<u>\$ 500</u>

## **GENERAL FIXED ASSETS ACCOUNT GROUP**

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The general fixed assets group reports those fixed assets used for general governmental purposes which include substantially all land, buildings and major equipment not accounted for in the proprietary funds.



CITY OF HAWAII FINANCIAL REPORT  
SCHEDULE OF GENERAL FIXED ASSETS  
BY SOURCE

SEPTEMBER 30, 2000

General fixed assets:

Land	\$ 258,137
Building and building improvements	3,966,715
Furniture, fixtures, machinery and equipment	<u>2,081,878</u>
Total general fixed assets	<u>\$ 6,306,730</u>

Investment in general fixed assets:

General fund	\$ 4,931,065
Grants	1,335,547
Donations	<u>40,118</u>
Total investment in general fixed assets	<u>\$ 6,306,730</u>

# CITY OF MIAMI SPRINGS, FLORIDA

## SCHEDULE OF GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY

SEPTEMBER 30, 2000

<u>Function and Activity</u>	<u>Land</u>	<u>Building and Building Improvements</u>	<u>Furniture, Fixtures, Machinery and Equipment</u>	<u>Total</u>
General Government:				
Legislative	\$ -	\$ -	\$ 30,814	\$ 30,814
Executive	-	-	25,272	25,272
Administrative departments:				
Finance	-	2,453	208,238	210,691
Building zoning/code enforcement	-	1,963	58,866	60,829
Public works administration	-	962,996	127,451	1,090,447
General government	94,400	2,118,667	241,778	2,454,845
Total administrative departments	94,400	3,086,079	636,333	3,816,812
Total general government	94,400	3,086,079	692,419	3,872,898
Police protection	-	-	660,357	660,357
Streets	-	16,249	100,345	116,594
Parks	-	-	248,589	248,589
Senior citizens	-	114,380	30,338	144,718
Vehicle maintenance	16,067	-	-	16,067
Building maintenance	-	38,420	22,180	60,600
Recreation	27,225	711,587	165,879	904,691
Personnel	-	-	6,001	6,001
Planning	-	-	6,154	6,154
Community Affairs	-	-	15,752	15,752
Law Enforcement Trust	120,445	-	133,864	254,309
Total general fixed assets	\$ 258,137	\$ 3,966,715	\$ 2,081,878	\$ 6,306,730



# CITY OF MIAMI SPRINGS, FLORIDA

## SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS BY FUNCTION AND ACTIVITY

FISCAL YEAR ENDED SEPTEMBER 30, 2000

<u>Function and Activity</u>	<u>Balance</u> <u>September 30,</u> <u>1999</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>September 30,</u> <u>2000</u>
General government:				
Legislative	\$ 30,814	\$ -	\$ -	\$ 30,814
Executive	25,272	-	-	25,272
Administrative departments:				
Finance	210,691	-	-	210,691
Building zoning/code enforcement	60,829	-	-	60,829
Public works administration	1,084,447	6,000	-	1,090,447
General government	<u>2,454,845</u>	<u>-</u>	<u>-</u>	<u>2,454,845</u>
Total administrative departments	<u>3,810,812</u>	<u>6,000</u>	<u>-</u>	<u>3,816,812</u>
Total general government	<u>3,866,898</u>	<u>6,000</u>	<u>-</u>	<u>3,872,898</u>
Police protection	533,057	127,300	-	660,357
Streets	116,594	-	-	116,594
Parks	248,589	-	-	248,589
Senior citizens	144,718	-	-	144,718
Vehicle maintenance	16,067	-	-	16,067
Building maintenance	59,350	1,250	-	60,600
Recreation	895,422	9,269	-	904,691
Personnel	4,891	1,110	-	6,001
Planning	6,154	-	-	6,154
Community affairs	15,752	-	-	15,752
Law Enforcement Trust	<u>216,241</u>	<u>38,068</u>	<u>-</u>	<u>254,309</u>
Total general fixed assets	<u>\$ 6,123,733</u>	<u>\$ 182,997</u>	<u>\$ -</u>	<u>\$ 6,306,730</u>

## **STATISTICAL SECTION**

### **(Unaudited)**

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This statistical section is intended to provide the user with a more complete understanding of the City and its financial affairs. The statistical tables in this section provide accounting data, as well as non-accounting data, on social and economic characteristics usually covering more than one fiscal year.



# CITY OF MIAMI SPRINGS, FLORIDA

## GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>General Government</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Recreation and Culture</u>	<u>Non- Departmental and Capital Outlay</u>	<u>Total</u>
1991	\$ 814,349	\$ 2,692,385	\$ 2,275,555	\$ 643,293	\$ 20,632	\$ 6,446,214
1992	935,132	3,119,399	1,163,700	646,978	51,766	5,916,975
1993	1,077,921	3,280,462	1,414,467	780,272	48,471	6,601,593
1994	1,014,963	3,208,216	1,201,369	727,236	588,000	6,739,784
1995	1,165,266	3,281,455	1,162,778	933,690	252,685	6,795,874
1996	1,090,532	3,252,915	1,183,603	850,520	521,790	6,899,360
1997	1,218,916	3,507,996	1,142,522	796,484	234,581	6,900,499
1998	1,031,496	3,631,211	1,320,299	760,635	68,243	6,811,884
1999	1,170,764	3,686,148	1,400,152	810,038	230,570	7,297,672
2000	1,139,880	3,935,295	1,306,267	743,645	525,564	7,650,651

Note: General Fund Only

# CITY OF MIAMI SPRINGS, FLORIDA

## GENERAL GOVERNMENTAL REVENUES BY SOURCE LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Taxes</u>	<u>Licenses and Permits</u>	<u>Inter- Governmental</u>	<u>Charges for Services</u>	<u>Fines and Forfeitures</u>	<u>Interest</u>	<u>Miscellaneous</u>	<u>Total</u>
1991	\$ 2,729,058	\$ 178,403	\$ 1,065,466	\$ 1,062,753	\$ 138,618	\$ 84,283	\$ 14,045	\$ 5,272,626
1992	2,495,570	214,224	1,294,306	473,645	144,242	54,631	-	4,676,618
1993	2,714,416	245,774	1,190,177	531,739	161,167	28,729	20,189	4,892,191
1994	3,186,684	245,449	966,355	677,337	141,588	41,706	18,097	5,277,216
1995	3,201,718	231,713	986,645	261,763	158,306	100,197	115,358	5,055,700
1996	3,335,410	382,800	998,617	269,957	185,704	106,063	55,047	5,333,598
1997	3,428,889	442,316	994,908	230,906	190,325	141,286	111,001	5,539,631
1998	3,550,445	495,800	1,041,652	222,028	191,978	119,602	65,934	5,687,439
1999	3,593,494	372,971	1,044,169	222,127	236,447	99,994	98,811	5,668,013
2000	4,008,871	397,977	1,104,679	218,598	205,608	175,049	65,383	6,176,165

Note: General Fund only



# CITY OF MIAMI SPRINGS, FLORIDA

## PROPERTY TAX LEVIES AND COLLECTION LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Total Adjusted Tax Levy</u>	<u>Current Tax Collections</u>	<u>Percent of Levy Collected</u>	<u>Delinquent Tax Collections</u>	<u>Total Tax Collections</u>	<u>Percent of Total Tax Collections Tax Levy</u>
1991	\$ 2,650,294	\$ 2,686,290	101.4	\$ 42,768	\$ 2,729,058	103.0
1992	2,549,000	2,486,869	97.6	8,700	2,495,569	97.9
1993	2,789,960	2,674,444	95.9	39,972	2,714,416	97.3
1994	2,995,000	2,932,308	97.9	254,377 (1)	3,186,685	106.4
1995	3,206,060	3,182,814	99.3	18,904	3,201,718	99.9
1996	3,315,000	3,222,080	97.2	113,330	3,335,410	100.6
1997	3,412,532	3,293,225	96.5	135,664	3,428,889	100.5
1998	3,834,771	3,466,732	90.4	93,712	3,560,444	92.6
1999	3,685,761	3,524,806	95.6	55,586	3,580,392	97.1
2000	4,139,585	3,831,268	92.5	177,603	4,008,871	96.8

Note: Total Adjusted Tax Levy is based on final assessed property values by Miami-Dade County Department of Property Appraisal office after the Property Appraisal Adjustment Board has completed hearings on the tax roll; and before discounts.

(1) Delay in collection due to Hurricane Andrew

### Discounts Allowed:

November	4%
December	3%
January	2%
February	1%
April	Taxes delinquent

# CITY OF MIAMI SPRINGS, FLORIDA

## ASSESSED VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Real Property Assessed Value</u>	<u>Personal Property Assessed Value</u>	<u>Centrally Assessed Property Value</u>	<u>Gross Assessed Property Value</u>
1991	\$ 393,346,531	\$ 54,895,901	\$ 20,385	\$ 448,262,817
1992	400,855,789	55,271,975	20,385	456,148,149
1993	414,608,365	55,069,981	14,000	469,692,346
1994	445,021,958	54,131,774	19,523	499,173,255
1995	463,339,132	52,738,435	19,308	516,096,875
1996	463,687,206	55,965,584	18,791	519,671,581
1997	479,115,252	56,835,834	19,039	535,970,125
1998	490,729,243	49,973,107	25,376	540,727,726
1999	506,468,957	56,524,713	25,054	563,018,724
2000	532,171,301	83,157,143	25,385	615,353,829

Note: (1) Real, Personal, and Central Business District Property is assessed by the Miami-Dade County Department of Property Appraisal as of January 1 each tax year and is used in the following fiscal year ending September 30.

(2) The basis of assessed values is approximately one hundred percent (100%) of actual Real, Personal and Central Business District Property values.

(3) Gross Assessed Property Value is equal to the sum of Real Property, Personal Property and Property Centrally Assessed for operating purposes less any exemptions.

Sources: Miami-Dade County  
Department of Property Appraisal - DR-420

# CITY OF MIAMI SPRINGS, FLORIDA

## PROPERTY TAX RATES LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>City</u>		<u>County</u>		<u>Special Districts</u>					<u>Total Property Tax Rate</u>
	<u>Citi- Wide</u>	<u>Debt Service</u>	<u>County- Wide</u>	<u>Debt Service</u>	<u>Fire</u>	<u>MDCC</u>	<u>Library</u>	<u>School</u>	<u>State</u>	
1991	5.950	0.000	8.118	1.210	2.281	-	0.351	9.001	0.602	27.513
1992	5.836	0.000	8.118	1.150	2.281	0.750	0.351	9.104	0.600	28.190
1993	6.709	0.000	7.305	0.830	2.344	0.750	0.351	9.923	0.597	28.809
1994	6.709	0.000	7.500	0.808	3.150	0.750	0.351	9.503	0.597	29.368
1995	6.700	0.000	6.828	0.789	2.558	0.030	0.329	10.389	0.687	28.310
1996	6.700	0.000	6.828	0.829	2.518	-	0.329	10.389	0.687	28.280
1997	6.700	0.000	6.469	0.774	2.745	-	0.339	10.366	0.710	28.103
1998	6.950	0.891	6.023	0.837	2.864	-	0.334	10.260	0.644	28.803
1999	7.450	0.848	5.809	0.816	2.752	-	0.321	9.744	0.641	28.381
2000	7.450	0.588	5.751	0.652	2.752	-	0.351	9.717	0.638	27.899

**Additional information:**

Property tax rates are assessed per \$1,000 of Taxable Assessed Valuation

**Tax rate limits:**

City 10.000 Mills  
County 10.000 Mills  
School 10.000 Mills  
State 1.000 Mill

Source: Miami-Dade County  
Department of Property Appraisal



# CITY OF MIAMI SPRINGS, FLORIDA

## REVENUE BOND COVERAGE LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Gross Revenue</u>	<u>Direct Operating Expenses</u>	<u>Net Revenue Available for Debt Service</u>	<u>Debt Service Requirements</u>			<u>Coverage</u>
				<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
1991	\$ 1,775,122	\$ 915,059	\$ 860,063	\$ 315,000	\$ 527,745	\$ 842,745	102%
1992	1,808,897	1,035,897	773,000	335,000	510,105	845,105	91
1993	1,816,891	1,059,810	757,081	355,000	491,345	846,345	89
1994	2,421,198	1,406,684	1,014,514	345,000	258,010	603,010	168
1995	3,713,147 (a)	3,713,147	-	480,000	381,703	861,703	-
1996	4,667,204	3,657,259	1,009,945	490,000	349,470	839,470	120
1997	4,955,872	3,825,070	1,130,802	505,000	332,320	837,320	135
1998 (b)	5,060,001	3,183,505	1,876,496	-	335,713	335,713	559
1999	3,641,641	2,292,819	1,348,822	295,000	536,000	831,000	162
2000	3,747,554	2,744,022	1,003,532	310,000	525,625	835,625	120

Note: Gross Revenue includes total operating revenues, interest income, miscellaneous revenue and operating transfers.

Direct Operating Expenses do not include depreciation.

- (a) Actual operating revenues were \$3,420,461. An adjustment of \$292,686 was made to fund operating and debt service expenses from the General Fund and recorded as an increase to the due to/due from accounts.
- (b) Coverage is significantly greater than for 1997 as a direct result of the 1998 Bond Refunding. The 1994 issue only required one interest payment and no principal payments as the issue was refunded prior to the payment being required to be made. The 1998 issue only required one interest payment during the current year with the first principal payment coming due in fiscal 1999. Coverage in subsequent periods should return to normal levels.

# CITY OF MIAMI SPRINGS, FLORIDA

## DIRECT AND OVERLAPPING DEBT

SEPTEMBER 30, 2000

<u>Jurisdiction</u>	<u>Net Debt Outstanding</u>	<u>Percentage Applicable to Miami Springs</u>	<u>Amount Applicable to Miami Springs</u>
City of Miami Springs	\$ 15,515,000	100%	\$ 15,515,000
Miami-Dade County Schools (1)	944,845	.7	6,613,915
Miami-Dade County (2)	328,426	.7	<u>2,298,982</u>
			<u>\$ 24,427,897</u>

Note: The "Net Debt Outstanding" for the Miami-Dade County School system for this report represents the total debt confirmed by the organization's comptroller.

Sources: (1) Miami-Dade County Schools, General Finance Department

(2) Miami-Dade County, Finance Department (includes General Obligation, Special Obligation Bonds)

# CITY OF MIAMI SPRINGS, FLORIDA

## DEMOGRAPHIC STATISTICS

### LAST TEN FISCAL YEARS

<u>Year</u>	<u>Population</u> <u>(1)</u>	<u>Per Capita Personal Income (2)</u>			<u>Unemployment Rate (3)</u>			<u>Enrollment</u> <u>Public Schools</u> <u>in Miami Springs</u>
	<u>Miami</u> <u>Springs</u>	<u>USA</u>	<u>Florida</u>	<u>Miami-</u> <u>Dade</u> <u>County</u>	<u>USA</u>	<u>Florida</u>	<u>Miami-</u> <u>Dade</u> <u>County</u>	
1991	13,271	\$ 20,089	\$ 20,189	\$ 18,738	5.5	5.9	6.7	6,052
1992	13,273	21,082	20,661	17,648	6.7	7.3	8.7	6,291
1993	13,276	21,718	21,652	20,287	7.3	6.8	8.6	6,239
1994	13,279	22,581	22,340	20,713	7.0	7.2	8.0	6,436
1995	13,281	23,562	25,512	21,565	6.8	6.9	7.9	6,745
1996	13,284	24,651	24,616	22,270	4.1	3.2	7.7	6,987
1997	13,287	25,924	25,645	22,833	4.9	4.8	7.1	6,885
1998	13,290	27,203	26,845	23,919	4.5	4.3	6.4	7,488
1999	13,295	N/A	N/A	N/A	4.2	3.9	5.8	7,922

Source: (1) City of Miami Springs and University of Florida

(2) University of Florida, Gainesville, Florida Bureau of Economic and Business Research  
Florida Statistical Abstract 2000, Table 5.10, Page 166.

(3) State of Florida, Tallahassee, Florida Department of Labor and Employment Security.  
as reported in Florida Statistical Abstract 2000, Table 6.11, Page 232.

(4) Miami-Dade County Public Schools Registrar's Office

\*\* Per Capita Personal Income is not available for the City of Miami Springs.



# CITY OF MIAMI SPRINGS, FLORIDA

## STUDENT TOTALS FOR SCHOOLS IN THE CITY OF MIAMI SPRINGS

### LAST TEN FISCAL YEARS

<u>Schools</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>
Miami Springs Elementary	859	1,012	949	995	1,100	1,128	657	833	947	910
Spring View Elementary	620	629	695	741	720	742	686	755	760	793
Miami Springs Middle	1,651	1,732	1,860	2,060	2,125	2,195	2,500	2,400	2,515	2,200
Miami Springs Sr. High	<u>2,922</u>	<u>2,918</u>	<u>2,735</u>	<u>2,640</u>	<u>2,800</u>	<u>2,923</u>	<u>3,042</u>	<u>3,500</u>	<u>3,700</u>	<u>4,102</u>
Total	<u>6,052</u>	<u>6,291</u>	<u>6,239</u>	<u>6,436</u>	<u>6,745</u>	<u>6,988</u>	<u>6,885</u>	<u>7,488</u>	<u>7,922</u>	<u>8,005</u>

Sources: Miami-Dade County Public Schools  
 Registrar Office  
 September 30, 2000

# CITY OF MIAMI SPRINGS, FLORIDA

## PRINCIPAL TAXPAYERS

SEPTEMBER 30, 2000

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2000 Assessed Valuation</u>	<u>Percentage Total Assessed Valuation</u>
Felcor/CSS Holdings L.P.	Hotel Facility	\$ 19,250,000	3.13%
AA Group, Ltd.	Auto Storage	11,553,357	1.88%
Red Roof Inns	Hotel Facility	7,800,000	1.27%
Biscayne Properties, Inc. TR & Fairways, Inc.	Hotel Facilities	6,827,672	1.11%
Airport Financial Center, Inc.	Commercial	6,103,248	0.99%
Dorian Van Beyer Callen & Charlotte Callen	Hotel Facility	5,250,000	0.85%
First Union National Bank	Bank-Financial	4,943,000	0.80%
Southern Bell Tel. & Tel. Co.	Commercial	4,500,000	0.73%
Beck-Marcus Assoc. - Miami Airport	Hotel Facility	4,094,383	0.67%
Boulevard Motel Corp.	Hotel Facility	3,000,000	0.49%
First Choice Properties Corp.	Hotel Facility	2,959,422	0.48%
Hideaway in the Grove, Ltd.	Apartment Complex	1,900,000	0.31%
Biscay Holdings, Ltd.	Commercial	1,890,000	0.31%
		<u>\$ 80,071,082</u>	<u>13.01%</u>

Sources: Miami-Dade County

Tax Assessors' office

2001 Tax Roll

Real/personal property adjusted taxable value - \$615,353,859

# CITY OF MIAMI SPRINGS, FLORIDA

## MISCELLANEOUS STATISTICS

SEPTEMBER 30, 2000

Date of Incorporation	August 23, 1926
Form of Government	Council Manager
Area	2.8 square miles
Miles of Streets	55

### Fire Protection:

Number of Stations	1
Number of Firemen and Officers	21-24

### Police Protection:

Number of Stations	1
Number of Policemen and Officers	43

### Education:

Attendance Centers	2 Elem., 1 Middle, 1 Sr. High
Number of Teachers	Middle 100 / MS Elem. 45 / Spv. Elem. 39 / MS High 180
Number of Students	7,922

### Municipal Water Department:

Number of Connections	4,245
Annual Consumption	847M - 893M gallons
Miles of Water Mains	40 miles

### Sewers:

Number of Connections	4,311
Sanitary Sewers	57.25 miles
Storm Sewers	4.8 miles

### Building Permits Issued

1,867

### Recreation and Culture:

Number of Parks	3
Number of Libraries	1
Number of Volumes	22,000 (approx.)
Number of Senior Centers	1
Number of Public Swimming Pools	1
Number of Golf Courses	1

### Employees:

Classified Service	85
Exempt	19



# CITY OF MIAMI SPRINGS, FLORIDA

## PROPERTY VALUES, BUILDING CONSTRUCTION AND BANK DEPOSITS LAST TEN FISCAL YEARS

Fiscal Year	Property Value (1)	<u>Residential</u> Units	Value	<u>Commercial</u> Units	Value	Bank Deposits (2) for County (in thousands)	Bank Deposits (2) for City (in thousands)
1991	\$ 448,262,817	1	\$ 3,500,000	7	\$ 495,000	\$ 21,879,774	\$ 182,533
1992	456,148,149	-	9,500	2	283,810	23,558,684	209,240
1993	469,692,346	-	-	3	498,900	23,334,147	209,766
1994	499,173,255	3	2,095,000	2	290,010	22,463,569	210,881
1995	516,096,875	94	876,005	17	681,900	24,824,611	211,000
1996	519,671,581	101	1,361,530	29	1,075,300	26,748,125	245,138
1997	535,970,125	81	1,818,546	29	7,686,656	28,302,263	260,828
1998	540,727,726	43	2,163,489	85	16,850,990	36,659,805	337,849
1999	540,727,726	-	-	3	13,848,000	37,537,626	345,939
2000	615,353,829	3	565,374	1	1,000,590	40,543,000	373,636

Note: Construction refers to new construction only, improvements are not to be included in these figures.

Sources: (1) Property values are estimated at one hundred percent (100%) of assessed Real, Personal and Central Business District Property values.

(2) State of Florida, Division of Banking.  
As of June 30, of each respective year.

# CITY OF MIAMI SPRINGS, FLORIDA

## TEN LARGEST PUBLIC AND PRIVATE EMPLOYERS LOCATED IN MIAMI-DADE COUNTY, FLORIDA

SEPTEMBER 30, 2000

### Ten Largest Public Employers

Miami-Dade County Public Schools	34,310
Miami-Dade County, Florida	28,000
Federal Government	18,700
State of Florida	18,400
Jackson Memorial Hospital	7,209
City of Miami, Florida	3,400
Florida International University	2,465
Miami VA Medical Center	2,400
Miami-Dade Community College	2,210
City of Miami Beach, Florida	1,800
City of Hialeah, Florida	1,500
United States Southern Command	1,000
City of Coral Gables	800
City of North Miami Beach	550
City of North Miami	510

### Ten Largest Private Employers

American Airlines	9,304
University of Miami	7,517
Baptist Health Care Systems	5,285
Precision Response Corporation	5,000
Bell South	3,792
Florida Power & Light	3,745
K-Mart Stores	3,000
Mt. Sinai Medical Center of Greater Miami	3,000
Winn-Dixie Stores, Inc.	2,672
United Airlines	2,600
Royal Caribbean	2,500
Sears	2,400
CAC - United Health Care	2,097
Coulter	2,000
Cordis	2,000

Source: The Beacon Council

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## **SUPPLEMENTARY AUDITOR'S REPORT SECTION**

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Rachlin Cohen & Holtz LLP  
Certified Public Accountants & Consultants

**Report of Independent Certified Public Accountants on Compliance and Internal Control Over  
Financial Reporting Based on an Audit of General Purpose Financial Statements Performed in  
Accordance with Government Auditing Standards**

Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida

We have audited the financial statements of the City of Miami Springs, Florida as of and for the year ended September 30, 2000, and have issued our report thereon dated January 25, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed test of its compliance with certain provisions of laws, regulations, contracts and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

However, we noted other matters that we have reported to management in the schedule of findings and questioned costs accompanying this report.



Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida  
Page Two

This report is intended solely for the information and use of the Mayor, City Council, management and applicable state agencies and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Rachlin Cohen & Halby LLP*

Miami, Florida  
January 25, 2001





Rachlin Cohen & Holtz LLP  
Certified Public Accountants & Consultants

**Management Letter in Accordance with the Rules of the  
Auditor General of the State of Florida**

Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida

We have audited the general purpose financial statements of the City of Miami Springs, Florida (the City) as of and for the year ended September 30, 2000, and have issued a report thereon dated January 25, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

In connection with our audit of general purpose financial statements of the City for the year ended September 30, 2000, we report the following in accordance with Chapter 10.550 Rules of the Auditor General, *Local Government Entity Audits*, which requires that this report specifically address but not be limited to the matters outlined in Rule 10.554(1)(e):

1. No inaccuracies, irregularities, shortages, defalcations and/or violations of laws, rules, regulations and contractual provisions were reported in the preceding annual financial audit.
2. The City, during fiscal year 2000, was not in a state of financial emergency as defined by Florida Statutes 218.503(1). However, the City reports the following funds with deficit balances which also had deficit fund balances in the prior year:

a) Senior Center Fund:

For fiscal year 2000, the Senior Center Special Revenue Fund reflected a deficit fund balance of \$6,262. This amount resulted from timing differences of revenues and expenditures and will be funded during fiscal year 2001.

b) Sewer Enterprise Fund:

This deficit is an accumulation from the past seven fiscal years. Due to delays in beginning the capital renovation program, the deficit continued to increase during the last two fiscal years; however, in fiscal year 1998, the City refinanced the 1994 Revenue Bonds, providing for an additional \$4.4 million to fund the repair of sewer lines, laterals, manifolding and pump stations overhaul. These bonds were sold in June 1998 and the completion of the project is anticipated within 18 months. The net savings from the repairs will generate operating surplus and, accordingly will eventually eliminate the deficit over a five year period.





Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida  
Page Two

c) Golf Course Operations:

The deficit in this fund resulted from the initial year of operation. The City took title to the facility in November 1997, operating the golf course and clubhouse with City personnel until an outside management firm was selected in the spring of 1998. The deficit is expected to remain on the books for at least one additional year, at which point, management indicates that operating surpluses should begin.

3. Recommendations made in the preceding annual financial audit were implemented except as reported in the prior year comments and recommendations section of the schedule of findings accompanying this report.
4. Recommendations to improve the City's present financial management and accounting procedures are accompanying this report in the schedule of findings.
5. During the course of our audit, nothing came to our attention, except as disclosed, that caused us to believe that the City:
  - a. Was in violation of any laws, rules or regulations.
  - b. Made any illegal or improper expenditures.
  - c. Had improper or inadequate accounting procedures, other than those noted in the schedule of findings and questioned costs accompany this report.
  - d. Failed to record financial transactions, which could have a material effect on the City's general purpose financial statements.
  - e. Had other inaccuracies, irregularities, shortages or defalcations.
6. The annual financial report for the year ended September 30, 2000 was filed with the Department of Banking and Finance pursuant to Section 218.32(1)(a), Florida Statutes and is in agreement with the audited financial statements of the same period.
7. The City's investments are in compliance with Section 218.415, Florida Statutes, regarding the investment of public funds.
8. The City was incorporated by Laws of Florida 12635.



Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida  
Page Three

This report is intended solely for the information and use of the Mayor, City Council, management, and the Auditor General of the State of Florida and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Rachlin Cohen & Holt LLP*

Miami, Florida  
January 25, 2001

# CITY OF MIAMI SPRINGS, FLORIDA

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

<u>Federal Grantor Program Title</u>	<u>Federal CFDA Number</u>	<u>Grant or Identifying Number</u>	<u>Federal Expenditures</u>
 <b><i>Federal Emergency Management Agency</i></b>			
Office of Community Development			
Public Assistance	83.544	1306 Irene - RF133	\$ 207,027
 <b><i>U.S. Department of Justice</i></b>			
Federal Equitable Sharing	16.000	N/A	113,903
Office of Justice Programs	16.592	1999-LB-VX-8825	24,685
	16.592	2000-LB-VX-8825	29,988
Office of Community Oriented Policing Services			
COPS MORE	16.710	98CMWX1401	30,704
			199,280
 <b><i>U.S. Department of Health and Human Services</i></b>			
Alliance for Aging, Inc.			
Title III, Part C Nutrition Services	93.045	75-0142-0-1-506	68,181
Title III, Part B Grants for Supportive Services	93.044	75-0142-0-1-506	21,580
			89,761
 <b><i>U.S. Department of Agriculture</i></b>			
Nutrition Program for the Elderly	10.570	12-3503-0-1-605	20,698
 <b>Total non-major program</b>			\$ 516,766

See note to schedule of expenditures of federal awards.



# **CITY OF MIAMI SPRINGS, FLORIDA**

## **NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**FISCAL YEAR ENDED SEPTEMBER 30, 2000**

### **NOTE 1. BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the City of Miami Springs and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



Rachlin Cohen & Holtz LLP  
Certified Public Accountants & Consultants

**Report of Independent Certified Public Accountants on  
Compliance with Requirements Applicable to Each Major Program and Internal Control over  
Compliance in Accordance with OMB Circular A-133**

Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida

Compliance

We have audited the compliance of the City of Miami Springs, Florida (the City) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended September 30, 2000, and have issued our report dated January 25, 2001. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2000.

Internal Control over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.



Honorable Mayor, City Council and City Manager  
City of Miami Springs, Florida  
Page Two

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that non-compliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Mayor, City Council, management, and applicable government agencies and is not intended to be and should not be used by anyone other than those specified parties. However, this report is a matter of public record and its distribution is not limited.

*Rachlin Cohen + Hutz LLP*

Miami, Florida  
January 25, 2001



# **CITY OF MIAMI SPRINGS, FLORIDA**

## **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

**FISCAL YEAR ENDED SEPTEMBER 30, 2000**

### **I. PRIOR YEAR FINANCIAL STATEMENT FINDINGS IMPLEMENTED IN CURRENT YEAR**

#### **99-1 Bank Reconciliations**

The City implemented the recommendation during fiscal year ended September 30, 2000.

#### **99-2 Interfund Balances**

The City implemented the recommendation during fiscal year ended September 30, 2000.

### **II. PRIOR YEAR FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

Not applicable.

# CITY OF MIAMI SPRINGS, FLORIDA

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FISCAL YEAR ENDED SEPTEMBER 30, 2000

### SECTION I - SUMMARY OF AUDITOR'S RESULTS

#### Financial Statements

Type of auditor's report issued:

Unqualified Opinion

Internal control over financial reporting:

Material weakness(es) identified?

\_\_\_ yes X no

Reportable condition(s) identified not considered to be material weakness?

\_\_\_ yes X none reported

Non-compliance material to financial statements noted?

\_\_\_ yes X no

#### Federal Awards

Internal control over major programs:

Material weakness(es) identified?

\_\_\_ yes X no

Reportable condition(s) identified not considered to be material weakness?

\_\_\_ yes X none reported

Type of auditor's report issued on compliance for major programs:

Unqualified Opinion

Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?

\_\_\_ yes X no

Identification of major programs:

CFDA Numbers

Name of Federal Program or Cluster

83.548

FEMA – Hazardous Mitigation Grant

16.000

Justice Forfeiture Program – Federal Equitable Sharing

Dollar threshold used to distinguish between Type A and Type B programs:

\$300,000

Auditee qualified as low risk auditee?

\_\_\_ yes X no

# CITY OF MIAMI SPRINGS, FLORIDA

## SCHEDULE OF FINDINGS (Continued)

### SECTION II. FINANCIAL STATEMENT FINDINGS

#### *2000-1*

##### *Condition*

During our testing over the grants, we noted that the accounting for the different grants is spread among several individuals within the City. This can lead to deadlines being missed and potential loss of future grants.

##### *Recommendation*

We recommend that the City assign one individual within the finance department the responsibility of monitoring the grants on a monthly basis.

##### *Management Response*

The Assistant Finance Director is responsible for all grant revenue requests, expenditure coding and reporting. All grants will be assigned a project number and monitored on a monthly basis and a report will be sent to the Finance Director.

#### *2000-2 New Pronouncement*

Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, establishes new financial reporting requirements for state and local governments throughout the United States. When implemented, it will create new information and will restructure much of the information that governments have presented in the past. These new requirements were developed to make annual financial reports more comprehensive and easier to understand and use. The new reporting model will include government-wide financial statements, as well as fund financial statements, as well as management's discussion and analysis section. Implementation will be required for fiscal year ending September 30, 2003. However, many of the reporting requirements need to be addressed several years before the required implementation date. We recommend that the City review the new requirements and plan accordingly.

##### *Recommendation*

We recommend that the City review the new requirements and plan accordingly.

##### *Management Response*

The City will review the reporting requirements of GASB No. 34 and will begin planning to implement the statement.



# **CITY OF MIAMI SPRINGS, FLORIDA**

## **SCHEDULE OF FINDINGS (Continued)**

### **SECTION II. FINANCIAL STATEMENT FINDINGS (Continued)**

#### ***2000-3 New Florida Investment Law for Public Funds***

##### ***Condition***

On October 1, 2000, the new Investments of Public Funds Act became effective. Senate Bill 372 (the Bill) creates uniform investment policy guidelines, limitations, and conditions for the investment of assets of local retirement plans and of other funds available to units of local government. In addition, the Bill authorizes the Department of Revenue and the Department of Banking and Finance to withhold certain funds from local governments which fail to meet certain reporting requirements.

New Section 112.661, Florida Statutes provides that investments of any local retirement system or plan must be consistent with a written investment policy adopted by the organization designated to make investment decisions. Section 218.415, Florida Statutes, relating to local government excess funds investment policies is amended.

##### ***Recommendation***

We recommend that the City and the Pension Board review the new requirements for investment of public funds.

### **SECTION III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

None.